RENT PROOF:
This form should be filled in by your landlord if you are a private tenant and have no written tenancy agreement.

Name of tenant or boarder (Mr, Miss, Mrs or Ms)	
The above person rents accommodation, boards or lodges at	
Your address and postcode	

Rent charged	£	Weekly		4 – weekly		Monthly	

Date rent charged from			

This rent includes:

	Yes	No	How much
Heating			£
Cleaning of common areas			£
Lighting of common areas			£
Cooking			£
Garage			£
Hot water			£
Furniture			£
Water charges			£

	Yes	No	How much
Personal laundry			£
Laundry facilities			£
Cleaning of accommodation			£
Lighting of accommodation			£
Lift			£
Porter or estate staff			£
Care charge			£
Council Tax			£

You must give a figure for every service you provide.
If you cannot give an amount for water charges please tell us the water charge for the whole of the property
If you include services in the rent that are not listed above, please write the name of the service and the amount here

Are meals provided? (please tick):

Yes		Breakfast		Lunch		Evening meal		No	

DECLARATION
The information I have given on this form is true and complete. You can make any enquiries you need to check the details I have given on this form.

Date
Landlord's / Agents Signature
Landlord's / Agents Address

Please return this form to: BENEFITS SERVICES, CHARNWOOD BOROUGH COUNCIL, SOUTHFIELDS, LOUGHBOROUGH, LEICS. LE11 2TU.