

LOUGHBOROUGH FAIR 2019

Pull in and Build Up Schedule of Fairground Equipment

Tuesday 12th November and Wednesday 13th November

TO ALL CONCESSIONAIRES

It is important that you carefully read the following schedule which has been drawn up in consultation with the Fairs Working Group.

The Police will be present and have confirmed that they will prosecute if the Highway is obstructed outside of the road closure arrangements or for traffic offences committed.

If it does become necessary to cause an obstruction with a vehicle a responsible person **MUST REMAIN** with that vehicle - **SHOULD THE POLICE AND/OR THE LOCAL AUTHORITY FIND THIS OR ANY OTHER INSTRUCTION DISREGARDED, THE PERSON CONCERNED - THAT IS THE PERSON TO WHOM CORRESPONDING GROUND HAS BEEN ALLOCATED - CANNOT EXPECT FURTHER CONSIDERATION FROM CHARNWOOD BOROUGH COUNCIL WHICH COULD MEAN POTENTIAL LOSS OF GROUND SPACE.**

Important

If you have sublet your ground space to another operator, then your name and the name of the person occupying the ground space will be listed in the pull-on schedule. It is the responsibility of the person subletting their ground space to ensure that the information in this document is passed on correct and understood by the person who will be occupying the ground space.

In all cases, showmen must arrange their travelling times so that they arrive at the entrances into the fairground with only **a few minutes interval between their approaches to Loughborough and pulling into the sites at the times stated in this schedule.** No tailback of fairground traffic must occur during the pull in process.

For vehicles coming from the North, assembly points will be the lay-by on the A6 about half a mile Loughborough side of Hathern village and the lay by on the dual on the A6 leaving Hathern village for Loughborough.

For vehicles coming from the South, assembly point will be at Shelthorpe (off Leicester Road, Loughborough). A further assembly point will be the dual carriageway on Forest Road in Loughborough.

Car parks in the Town Centre will be available night and day for the parking of Public/Showmen's cars on payment of the advertised fees.

1. Pull in times ahead of road closure

Please note the road closure is not in place until Wednesday 00.01 hrs. Great care must be taken when manoeuvring in the town centre. Please do NOT go against the one-way system.

Granby Street Car Park – Caravans

Please see Caravan pull on for detail on individual times

Caravan Access

Monday 11 November 19.00 – 23.00hrs

Tuesday 12 November 07.00hrs

Monday 11 November Granby Street Car Park – Rides

Please note all vehicles must be removed from the car park as soon as they have delivered the rides. No Parking of any Fair Vehicles in this car park will be allowed.

Mr Mellor's – vehicles for Granby Street Car Park Commencing 17.00hrs sublet to: Mitchell Barker (Superbob) Jan De Koning (Big Wheel) Henery J Evans (Tagadar)

The vehicles associated with this ride must always stay close to the footprint of the ride to allow for the caravan pull on at 19.00 hrs.

Market Place – Market Yard

1900 hrs Mr Percival, entry to Market Yard to position 1 x Generator Lorry.

Tuesday 12 November Market Yard – Positioning of generating equipment

Only equipment complying essential for operating rides/kiosks will be permitted within Market Yard and is restricted to concessions as follows: -

1630hrs	<u>Mr J Stewart</u>	1 Ridged Lorry
1630hrs	<u>Mr Crow</u>	1 Generator Lorry
1900hrs	<u>Mr J Proctor:</u>	1 Generator Lorry

Market Place – Commencing at 19.00hrs prompt

The large rides of Mr W Percival, Mr J Proctor, Mr S Reeves (sublet G Chadwick Jr) Mr_J Mellor's (sublet S Reeves) and Mr Pawley (ride in front of Lloyds Bank only will be permitted to enter Market Place. These operators will be allowed to set the centre base of their machines and immediately commence build up.

Please note that whilst building up these machines, care should be taken to ensure that the highway is not completely blocked – Remember Emergency Traffic!

New Street – Commencing at 20.00hrs prompt

If for any reason showmen are likely to be delayed and are unable to meet their allocated pull in time, they must inform the Markets and Fairs office immediately

2. Times following road closure 00:01 hrs Wed 13 Nov

Road Closure Barriers with traffic stewards will be in place ready for the pull on which will start just 00:01 hrs Wed 13 Nov. **ALL VEHICLES MUST STOP AT THE BARRIERS - your details will be taken and you will be issued with a permit to enter the Fair with your registration number registered. NO VEHICLES WILL BE ALLOWED TO ENTER THE FAIR WITHOUT A PERMIT.** Anyone found not cooperating with the stewards could lose their ground space for future years.

New Street.

Commencing 00:05

Mr R Armstrong sublet to Mr A Robinson to enter New Street and set up

Cattle Market & Devonshire Square

Commencing 00:01 hrs

The rides of Mr S Hill and Mr P. Derry (**can commence build up**).

Commencing 00:10 hrs

Mr Wallis Snr, Mr Wallis Jnr, Mr John Noyce subletting to Mr W Roberts & Mr L Bishton, with sites on Devonshire Square slip road and Mr F Stokes in Cattle Market will be allowed to arrive on site and set the centre base of their respective rides and then commence build up.

Devonshire Square

During build up showmen must ensure and allow access through the Square. Empty trucks should be removed from the Fairground (via South Street) immediately after each has been off-loaded and taken to parking areas for the duration of the fair. Prompt removal is required to facilitate the next phase of the pull in.

PLEASE NOTE THAT PARKING IN DEVONSHIRE LANE IS STRICTLY FORBIDDEN

Town Hall Market Place

Commencing at 00:30 hrs

Mr T Hoadley sublet to Mr E Russell (**can commence build up**). Please ensure wheel chair access is maintained at the side of the stall to allow access to the shops behind. Installation of footplate to the stall to be supervised due to access issues

Last Updated 06/11/2019

The following equipment of Mr A Barker Mr K James, Mr D Mayne, Mr T Connell And Ms K Wilkinson **(Wilkinson to come in first)** may take up their positions.

Bedford Square, Wards End and New Street - commencing at 00:25 hrs

The following large rides of Mr J Silcock, Mr Alex Holland & Mr Bert Holland, who occupy sites on Bedford Square & Wards End Car Parks, will be permitted to pull onto these sites, centre the ride and commence build up.

Following this the large ride of Mr A. Barker to enter 0035 hrs.

Ashby Square – Commencing 00:30 hrs

Mr J Mellor's (sublet to be confirmed)_– Early am but **NOT TO BUILD UP** on area of public highway until other equipment has passed through

Cattle market – Commencing at 00:40 hrs

Mrs C Harris (subletting to E Harris), Mr J Richardson, Mr A Proctor (First position) and Mr D Smith (subletting to John James Graham)_will be permitted to pull in, centre the ride and commence build up.

Biggin Street - Commencing at 00:45

Mr P Hall (can commence build up).

Market Street – Commencing at 01.20 hrs

Market Street via cattle market - Mr J Bishton and Mr L Forest.

Mr E Furborough (subletting to J.W. Crole (centre only) and Ms B Jane Graham? (centre only). Lorries to be removed immediately

Market Place – Commencing at 01:25 hrs

Mr D Crow junior - 2 positions – can commence build up

Mr A Woods 1 position – centre only

Market Place – Commencing at 01.30 hrs

Mr W Crow and Mr R Crick.

New Street - commencing at 02:00 hrs.

Mrs M Shaw loads for A and B positions to enter New Street at 02:00 hrs and 02:15 hrs respectively. Building up may commence at once but empty trucks must be removed and not left on neighbouring property.

Wards End

DO NOT OBSTRUCT TRAFFIC IN WARDS END

Ensure adequate access is always left for vehicles visiting John Storer House and discuss siting of sets with the Markets and Fairs Manager

In no way should fairground vehicles encroach beyond the boundaries set in Wards End/Browns Lane junction, by the 'Pelican Crossing'. Safe unobstructed access **MUST** remain for the crossing/passing of pedestrians.

If for any reason showmen are likely to be delayed and are unable to meet their allocated pull in time, they must inform the Markets and Fairs office immediately.

Wards End - Commencing 02.30 hrs

Mr J Neal for site outside the Moon & Bell

Browns Lane/ Forrest lane/ Forrest Road to Wards End – Commencing 02.5

In this order - Ms B Storey sublet to Mr L Bishton(cake walk) J Bryans Mr B. Weston, Mr R. Mulhern, Mr J. Bond transfer to Ashley Woods), Mr R. Crick, Mr J. Bond (2), Mr R. Keeble, Mrs M.E. Burrows (1), Mr R Wilson, Mr C. Pawley, Mrs M.E. Burrows (2), Mr A Barker Jnr and Mr R. Hill.

Swan Street - Commencing 05.30 – 05.45 hrs

Mr D Jones (all equipment).

Market Place and town centre - commencing 06:00 hrs

Mr A Proctor (Positions adjacent to Mr Mellor's ground) towing vehicles to be removed immediately after dropping off.

SITING OF GENERATORS

Granby Street

Only generators, permitted by the Markets & Fairs Manager will be allowed to remain in this area. **The Police have determined that no vehicle of any kind must be parked in the fairground at any time of night or day in a position which should stop emergency traffic, e.g. Ambulance, Fire Service, Doctors, etc. and you are reminded of the warning given in capital letters in the opening paragraph (page 1) of these plans. This instruction also applies whilst loading and off-loading.**

Cattle Market

Commence **07:00** hrs in the following order: -
Mr J Bedford

Commence **07.30** hrs in the following order: -
Mr L Godden, Mr P Wheatley, Mr A Godden

REMEMBER ACCESS FOR EMERGENCY VEHICLES!!

Market Street Build up

There will be a two-phase build.

Phase 1 will be from Market Place/Market Street junction to the entrance to Carillon Court precinct.

Phase 2 will be from the Carillon Court precinct entrance to Ashby Square.

Phase 1: At 01.40 hrs - the following concessionaires in precise order: - Mr F Lee, Mr C Gooch (1st site), Mr A Ashcroft, Mr L Barwick (subletting to Katieann Ashcroft), Mr C Gooch (2nd site), Mr W E Furborough Snr (2nd Site) (subletting to JW. Crole).

Phase 2: At 02.30 the following concessionaires in precise order: - Ms B.J Graham, Mr R Lynch, Mr S Croyden, Mr J Whiting (2nd Site), Mr A Barker, Mr J Bills, Mr D Gray, Mr K Raywood.

REMEMBER ACCESS FOR EMERGENCY VEHICLES!!

The Odeon Cinema to Devonshire Square the Odeon Cinema to Devonshire Square including Granby Street Corner.

All the following in from **07:00 hrs onwards** (providing large rides have built up and the Road is clear of lorries/trucks):

Mr Gill Winterbottom, Mr A. Barker, Mr J Bunn, Mr J. Weston, Mr S. Holland, Mr J. Wesseldine, Mr D Print.

Market Place from A6 (Subject to access & large ride build up)

All the following commencing from **07:00 hrs onwards** (providing large rides have built up and the road is clear of lorries/trucks)

Mr H Evans

The above times could be brought forward, and showmen will be notified of these earlier times by the Markets and Fairs manager if applicable.

REMOVE EMPTY/UNLOADED VEHICLES IMMEDIATELY

PHASE 3 BUILD UP

Woodgate - The Police have requested that no fairground vehicles be parked in Woodgate for the duration of the fair. This is a major highway and is an integral part of the traffic diversion arrangements.

South Street - This is an Emergency Exit & access route for associated vehicles which should not be obstructed at any time. Authorised permits are issued for the siting of working generators **ONLY** to Mr S Holland, Mr M Wesseldine & Ms B Storey.

Market Place The following showmen will take up their positions as per the following time schedule unless otherwise directed by the Markets and Fairs

Last Updated 06/11/2019

Manager and will enter the fairground from High Street via the entrance adjacent to Lloyds Bank.

Note All vehicles once unloaded are to be removed from the area as quickly as possible and will not be allowed re-entry unless under the direction of the Markets and Fairs Manager.

**Market Place (Costa Coffee to Carillon Court entrance) –
Commencing at 07:00 hrs.**

1. Mr A Holland
2. Mr P Hall (shooter)
3. Mr P or C James
4. Mrs F Barker
5. Mr A Proctor
6. Mrs S McKean
7. Mrs S. A. Botton

**Market Place (Carillon Court to Greggs) –
Commencing at 08:00 hrs**

7. Mr J Wood (Now Mr J Steward)
8. Mr J Crow plots 1 &2
9. Mr M Parkin
10. Mr K Haydock
11. Mr A Holland
13. Mr A Asquith
14. Mr P Symonds

Granby Street Car Park

Commencing at 09:00 hrs;

1. Mr J Wilson
2. Mr S Barker (subletting to Gay Clarke)
3. Mr J Jones
4. Mr A Proctor
5. Mr V Gray
6. Mrs S. A. Botton

Granby Street

Commencing at 11.00 hrs

1. Mr D Jones
2. Mr B Western
3. Mr J Jones
4. Mr D Jones

Market Place

Unless express permission has been given from the Markets and Fairs office, lorries trucks and other vehicles belonging to showmen, must be removed from the Market Place area by no later than **12:00 hrs on Wednesday afternoon.**

The fair will open at 18:00 hrs prompt.

The Markets and Fairs office is situated in the Town Hall, Market Place, Off Town Hall Passage. The office will be open throughout the period of the fair and can be contacted as follows: -

MARKET OFFICE CONTACT DETAILS

Telephone: 01509 634624

Mobile: 07921 491817

Mobile: 07703 745986 Tuesday 12th November up until 11.00pm

Mobile: 07736 385931 Tuesday 12th November from 11.00pm (overnight)

Email: fairs@charnwood.gov.uk

Facebook: www.facebook.com/Loughborough.market