

## Decision under Delegated Powers

### Officer Requesting Decision

Kevin Stanley – Leisure Contract and Business Manager

### Officer Making the Decision

Chris Traill – Strategic Director of Neighbourhoods and Community Wellbeing

### Recommendation

To approve the renewal of the Service Level Agreement (SLA) between Charnwood Borough Council and Carillon War Memorial Executive Committee for the period of 3 years from 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2019

### Reason

To ensure that the current SLA for the operation of the Carillon War Memorial is renewed so that the memorial can remain open to the public and that the exhibits and artefacts are managed effectively to safeguard the history and heritage of Loughborough and its association with the two great wars.

### Authority for Decision

Section 8.1 of the Council's Constitution delegates authority to heads of service to take such action as may in his or her opinion be necessary or appropriate in connection with all operational management matters for those functions and service areas for which he or she has responsibility and persons and/or property for which he or she and his or her service has responsibility (items (i) and (ii) on page 8-1).

**Strategic directors may exercise the delegated powers of any head of service in their directorate in the absence of that head of service if no sub-delegations have been put in place by the head of service and there is a need for a decision to be taken prior to the return of the head of service.**

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### Decision and Date

*Agreed. C. Traill, Strategic Director  
4.7.16 Neighbourhoods & Community Wellbeing*

## Background

The Carillon War Memorial has been operated by the Council in partnership via an SLA with the Carillon War Memorial Executive Committee for many years; the most current SLA ended on the 31<sup>st</sup> March 2016 and is required to be renewed.

The Council has a commitment to preserving the Carillon Tower and via the SLA wishes to retain the services of the Executive Committee for the purposes of maintaining, preserving and displaying exhibits and memorabilia within a museum in the Loughborough Carillon Tower that meets the Art Council's Accreditation Standard.

## Comments from Legal Services

No comments

## Comments from HR

Not required

## Financial Implications

The council has made provision within its 2016-17 budgets for the operation of the Carillon Tower which enables the memorial to be maintained and operated within the budget set.

## Risk Management

Risk Identified	Likelihood	Impact	Risk Management Actions Planned
Effective operation of the Carillon Tower Museum is impaired / prevented with loss of reputation very likely if approval not given	Low	Med	The SLA clearly states the relationship between the Council and the Executive committee to ensure Carillon Tower is operated within budgetary parameters.

Key Decision:

No

Background Papers:

Copy of new Service Level Agreement