

Self-Assessment Form A

Do I need planning permission for an alteration or extension attached to my house, other than the construction of additional storeys above the topmost storey? (Class A)



If the proposal is for a flat, maisonette, or a mobile home or a commercial property, please contact us as this form will not apply.

After 30th May 2013, an extension or addition to your property does not need planning permission if you:

1. can answer "NO" to ALL of the following questions,
2. comply with the requirements of the statements,
3. comply with all the conditions (A, B and C below) and
4. there are no planning restrictions removing rights to extend your property.

See "Guidance" towards the end of this form, or for more information refer to our web page:

[Charnwood Borough Council - Extending Your Home](#)

If you answer "YES" to any one of the questions, or do not comply with the conditions you will need to apply for [planning permission](#).

If you answer "TRUE" to the statements 19 or 20 you will be required to complete the "Prior Notification Householder Development" form and provide the required details.

Please check whether your property is located in a Conservation Area before answering these questions (see the guidance towards the end of this form)

Is the proposal:

- | | | | |
|----|--|---------------------------------|--------------------------------|
| 1 | higher than the highest part of the existing roof? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 2 | higher at the eaves than the eaves of the existing house? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 3 | (in relation to the "original house") forward of a side elevation that fronts a highway, or forward of the principal elevation? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 4 | a rear extension of more than one storey and extends beyond the rear wall of the "original house" by more than 3 metres? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 5 | a rear extension of more than one storey that is within 7 metres of the rear boundary? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 6 | within 2 metres of the boundary and over 3 metres high at the eaves? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 7 | extending beyond a side elevation of the "original house" and over 4 metres in height? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 8 | extending beyond a side elevation of the "original house" and more than 1 storey? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 9 | extending beyond a side elevation of the "original house" and more than half the width of the "original house"? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 10 | a single storey rear extension over 4 metres in height? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 11 | a single storey rear extension over 6 metres deep to an attached house? (measured from the "original house") | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 12 | a single storey rear extension over 8 metres deep to a detached house? (measured from the "original house") | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 13 | a rear extension of more than one storey located within a conservation area? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 14 | a side extension located within a conservation area? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 15 | to carry out cladding (stone, render, plastic, timber etc.) to any part of the exterior of the house located within a conservation area. | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |

Does the proposal:

- | | | | |
|----|---|---------------------------------|--------------------------------|
| 16 | mean that half the area of land around the "original house" would be covered by additions or other buildings? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 17 | involve the construction of verandas or balconies? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |
| 18 | involve the construction of raised platforms or decking with a height greater than 300 millimetres? | Yes
<input type="checkbox"/> | No
<input type="checkbox"/> |

Please answer the following statements:

- 19 Any part of your proposal extends beyond the rear wall of an attached house by between 3-6 metres (with reference to/measured from the "original house") and it is not located in a Conservation Area True False
- 20 Any part of your proposal extends beyond the rear wall of a detached house by between 4-8 metres (with reference to/measured from the "original house") and it is not located in a Conservation Area True False

If your response to statement 19 or 20 is "True" and you answer "No" to all other questions you are required to submit details to the Council. Please complete the form "Prior Notification Householder Development" and provide the required details.

- 21 Your proposal includes the installation, alteration or replacement of a chimney, flue, soil or vent pipe, dormer window, roof light, or alteration to any part of the roof. True False

If you answered "True" you must comply with the following conditions and complete Form D for 'Additions or alterations to the roof' and Form E for Chimneys, flues and soil or vent pipes.

- CONDITIONS:** The following conditions must always be complied with: Check
- A Other than materials used in the erection of a conservatory, materials to be used on any exterior work to be similar in appearance to the existing house.
- B Upper-floor, side-facing windows to be obscure-glazed, and any opening section must be 1.7m above the internal floor level.
- C The roof pitch of any extension higher than one storey is to match the roof pitch of the existing house.

Please note: The information and advice contained in this form is not a formal legal determination under section 192 of the Town and Country Planning Act 1990, and Charnwood Borough Council accepts no responsibility for any action taken arising from its use. If you require a written legal determination on the requirement for planning permission, an application for a Certificate of Lawful Proposed Development is required. Form 15 together with the guidance notes can be downloaded from our website: [Charnwood Borough Council - Downloadable Forms](#) or you can also make an online application through the [Planning Portal](#). Applications for planning permission can also be submitted this way. To view the legislation please follow this link to [The Town and Country Planning \(General Permitted Development\) \(England\) Order 2015](#) (refer to Schedule 2, Part 1, Class A).

Guidance: The term "original house" means the house as it was first built or as it stood on 1 July 1948 (if it was built before that date). Although you may not have built an extension to the house, a previous owner may have done so, and you should also check that there are no restrictive conditions on any planning decision relating to the property. Please follow this link to our [interactive maps](#) where you can check planning history, if "Permitted Development Rights" have been removed or if your property is in a Conservation Area or is a Listed Building. If your house is a Listed Building then Listed Building Consent is likely to be required, even if planning permission is not necessary. This form does not determine the requirement for [Building Regulations approval](#) which comes under different legislation. Our Building Control department has also created a series of [self assessment forms](#) for you determine whether or not the work you are intending to carry out is exempt from Building Regulations requirements.

Note: If you wish your proposal to be registered please return a copy of this completed form then we will record the information in our database and display it on our website.

Address of the proposed works:

Description of proposal:

Name:

Address:

Email:

Please complete if you return this form. How do you rate:

- 1) Our self assessment service overall? GOOD AVERAGE POOR
- 2) The Information provided GOOD AVERAGE POOR
- 3) The forms GOOD AVERAGE POOR

Please submit comments to help us improve this service.

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