

CABINET – 3RD AUGUST 2017

Report of the Head of Neighbourhood Services Lead Member: Councillor Jonathan Morgan

Part A

ITEM 7 CHARNWOOD GRANTS – ROUND TWO – 2017/18 COMMUNITY FACILITIES AND COMMUNITY DEVELOPMENT AND ENGAGEMENT GRANT APPLICATIONS

Purpose of Report

To enable the Cabinet to consider applications received for funding in round two of the Community Facilities and Community Development and Engagement Grants schemes for 2017/18.

Recommendations

1. That the following Community Facilities Grants be awarded:
 - £2,200 to King George's Field Charity – Woodhouse Eaves Village Hall, as a contribution to improve disabled facilities.

2. That the following Community Development and Engagement Grants be awarded:
 - £10,000 to Go-Getta CIC towards the cost of the Loughborough Youth Motivators project (£6,000 of this to be funded through the Loughborough Community Grants scheme);
 - £8,000 to Syston Youth Café towards general running costs, subject to the organisation working with Officers to develop a sustainability plan;
 - £7,500 to Worth-it Projects towards the cost of a 'Resilient Parent Programme', subject to funding being received from the Police and Crime Commissioner, a clarification on costs and the applicant meeting with Officers (£3,750 of this to be funded through the Loughborough Community Grants scheme);
 - £3,500 to Anstey Youth Café towards general running costs, subject to the organisation working with Officers to look for alternative funding and develop a sustainability plan;
 - £1,500 to Transition Loughborough towards the cost of a 'Charnwood Chai' project (full amount to be funded through the Loughborough Community Grants scheme);
 - £800 to Birstall Methodist Lunch Club towards the cost of a replacement oven;
 - £400 to Nanpantan Ward Residents Group towards the cost of newsletters and room-hire for meetings (full amount to be funded through the Loughborough Community Grants scheme).

3. That the following Community Facilities Feasibility Study grant application be deferred to Round 3 of the grants scheme:
 - Mountsorrel War Memorials Trust Ltd - £20,000 requested – for car park re-surfacing, tree planting, lighting and environmental improvements.
4. That the following Community Development and Engagement Grant applications be declined:
 - Mosaic: Shaping Disability Services - £10,000 requested – applied for funding towards the cost of a new, fully adapted canal boat;
 - Pedestrian Ltd - £8,650 requested – applied for funding towards the 'Positive Platforms' programme;
 - Loughborough Wellbeing Centre - £4,117 requested – applied for funding towards the rental costs of 'The Emporium at 57' shop.
 - Quorn Slot Car Club - £2,500 requested – applied for funding towards the cost of rent for new premises and track refurbishment
5. That the following Community Facilities Grant application be declined:
 - Shree Ram Krishna Community Project - £3,959.40 requested – applied for funding towards repairs for their community lift.
6. That the Head of Neighbourhood Services be given delegated authority to finalise the terms and conditions of the awarded Community Facilities and Community Development and Engagement Grants.

Reasons

1. To provide financial support to organisations which meet the criteria of the Community Facilities Grants scheme in terms of community and organisational need.
2. To provide financial support to organisations which meet the criteria of the Community Development and Engagement Grants scheme in terms of community and organisational need and to use funding provided through Loughborough Special Expenses to support schemes in Loughborough.
3. To enable further work to be undertaken with the applicant to see whether the application can be improved and strengthened.
4. To decline to provide financial support to organisations which do not meet the criteria for the award of a grant under the Community Development and Engagement Grants scheme.
5. To decline to provide financial support to organisations which do not meet the criteria for the award of a grant under the Community Facilities Grants scheme.
6. To enable the grants awarded to be finalised and appropriate information to be supplied to the Council about the outcomes of the projects.

Policy Justification and Previous Decisions

The Council's Corporate Plan 2012-16 made a commitment to provide services that develop communities and neighbourhoods so that everyone feels safe and secure, to create opportunities for communities to live healthy, active and fulfilling lives and to provide funding to support our voluntary community sector partners and associated community projects.

The revised Community Grants Criteria reflected the Corporate Plan 2012-16 and were approved by Cabinet on 12th April 2012. Cabinet subsequently agreed, on 16th January 2014, that the Community Development and Community Engagement Grant Schemes be combined from 2014/15.

The Council's new Corporate Plan 2016-2020 was approved by Council on the 29th February 2016. A review of the existing grants criteria has been undertaken and it was concluded that the existing criteria were still appropriate and aligned with the priorities of the new Corporate Plan 2016-2020.

Implementation Timetable including Future Decisions and Scrutiny

The Community Development and Engagement Grants considered in this report will be released, providing they are approved, once the applicants have met any required payment conditions. Grant payment terms will be on a grant by grant basis, depending on the nature of the organisation/project and level of grant awarded. Payment may be made in stages, and copy invoices, or proof of project expenditure, requested.

The Community Facilities Grants will usually be released after the works have been completed and inspected. However, payment may be made in stages and copy invoices, or proof of project expenditure, requested.

Report Implications

The following implications have been identified for this report.

Financial Implications

Community Facilities Grant Funding

The remaining budget for Community Facilities Grants after Round 1 in 2017-18 was £106,202. This report recommends that one application is supported, totalling £2,200, leaving a balance of £104,002, (or £97,602, if additional works are needed for the previous East Goscote Village Hall scheme application) for future rounds of Community Facilities Grants.

Community Development & Engagement Grant Funding

The 2017/18 budget for Community Development and Engagement Grants is £61,700. The balance after Round 1 was £52,050.

This Round 2 report recommends that 7 applications are supported totalling £31,700, with £20,050 of this amount being funded through the Community

Development and Engagement grants scheme and £11,650 being funded from the Loughborough Community Grants budget for Loughborough based projects. This will leave a balance of £32,000 for Community Development Grants to be allocated in future rounds.

Loughborough Community Grant Funding

Cabinet at its meeting on the 21st January 2016 (min 93) approved the recommendation that the Head of Neighbourhood Services be given delegated authority to allocate any grant budget for schemes in Loughborough that is funded through the Loughborough Special Expenses between the Loughborough Community Grants fund (maximum £2000) and a budget within the Community Development and Engagement Grants fund (maximum £10,000) ring-fenced for schemes based in Loughborough. This was to enable the budget for funding schemes in Loughborough to be more flexibly allocated between large and small applications. The intention as outlined above is to allocate £11,650 from the Loughborough Community Grants budget to the Loughborough based projects, Go-Getta CIC, Worth-it Projects, Transition Loughborough and Nanpantan Ward Residents Group.

Community Development and Engagement - Environmental Grant Funding (External funding provided by Serco)

Serco have agreed to provide £20,000 per year to Charnwood Borough Council (CBC) for grants to projects that deliver environmental outcomes. They have made a commitment to provide this funding for the next three financial years (2017/18, 2018/19 and 2019/20).

The ring-fenced budget for environmental projects in 2017/18 is £20,000. £5,000 was allocated in Round 1, there were no projects that met this criteria in Round 2 and therefore leaves a balance of £15,000 to be allocated in future rounds of Community Development and Engagement Environmental grants.

Risk Management

The risks associated with the decision Cabinet is asked to make and proposed actions to mitigate those risks are set out in the table below.

Risk Identified	Likelihood	Impact	Risk Management Actions Planned
Grants do not deliver the objectives of the Grants scheme	Unlikely	Moderate	The grants have been assessed against the criteria and will be supported with appropriate monitoring information.

Equality and Diversity

There is a requirement in the grants criteria for each organisation that applies to either have their own Equal Opportunities Policy or provide a statement that the organisation will abide by the Council's Equal Opportunities Policy.

In addition an Equality Impact Assessment has been completed and attached at Appendix 3.

Crime and Disorder

The grants criteria specifically cover crime and disorder with projects needing to outline how the proposed project reduces the impact of crime and anti-social behaviour and promotes stronger, cohesive and balanced communities.

Sustainability

Many of the grants criteria are concerned with sustainability.

Key Decision: Yes

Background Papers: None

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Part B

Charnwood Community Grants Criteria

1. At its meeting on 12th April 2012, Cabinet agreed the revised Community Grants Criteria to reflect the changes in the Council's Corporate Plan.

The Council's new Corporate Plan 2016-2020 was approved by Council on the 29th February 2016. A review of the existing grants criteria has been undertaken and it was concluded that the existing criteria was still appropriate and aligned with the priorities of the new Corporate Plan 2016-2020.

Community Facilities Grants

2. The criteria include the following:
 - That the maximum amount awarded would be £20,000 (was previously £30,000) for projects that link well into the Council's Corporate Plan and can achieve wider community benefits.
 - That the scheme would support up to 50% of the cost of feasibility studies, with an upper limit of £5,000.
3. Schemes are scored using an assessment matrix which looks for:
 - Well prepared schemes, with a realistic costing of the work, and projects that are well targeted, have good local support and a strong input from volunteers.
 - Projects that link well into the Council's Corporate Plan and can achieve wider community benefits.
 - Applications from organisations with a strong local base and full accessibility to the community.
 - The need of the community for the facility and the need of the organisation for the funding.
4. The assessment matrix produces a maximum score of 100. A scheme scoring below 30 on the matrix is recommended for refusal and the Grants Panel will provide feedback to the community organisation on the reasons why it was not successful. Where a scheme scores between 30 and 40 on the first assessment the Grants Panel will work with the community organisation to see whether the bid can be improved and strengthened. Schemes scoring 40 and above are normally recommended for approval. However applicants seeking a large grant which scores only just over 40 are advised that they may only receive part of the money they have applied for.

Community Development and Engagement Grants

5. The criteria include the following:
 - Maximum amount to be awarded is £10,000.

- Provides funding for projects delivered by the voluntary and community sector
 - Must be available for the wider community
6. All applications are assessed against two measures of need: how the project meets the Council's aims and objectives in meeting identified community needs and the organisational need of grant funding from the Council to enable the project to succeed. Both measures seek to demonstrate the value for money to be obtained in providing grant funding. Twelve criteria are used to assess community need based on the aims and objectives set out in the Corporate Plan.
- How does your project promote stronger, cohesive and balanced communities (in particular encouraging people from different backgrounds to get along together)?
 - How does your project involve volunteers and how will volunteers be supported and developed?
 - How does your project promote and support physical health and well-being (in particular healthy eating, physical activity, sexual health and reduced substance misuse)?
 - How does your project promote and support improved mental health and emotional well-being?
 - How does your project reduce the impact of crime and/or anti-social behaviour?
 - How does your project improve the quality of life of people living in priority neighbourhoods?
 - How does your project improve the well-being of residents through acknowledging their diverse needs?
 - How does your project enable children, young people and older people to make a positive contribution to the communities in which they live?
 - How does your project enable older people to live independent lives?
 - How does your project promote access of local people to green spaces and the countryside?
 - How does your project add value to Charnwood's commitment to reduce the impact of climate change?
 - How does your project help promote local businesses to prosper and develop vibrant towns and villages, and support rural enterprise?
7. Five criteria are used to assess the need for the Council to provide grant funding. Organisations must demonstrate that their projects are prepared and managed well and will be encouraged to explore other funding sources where appropriate.
- Has a realistic total cost and timetable for the project been identified after being researched, for example through obtaining quotes or using reliable information from previous years?
 - Have efforts been made to obtain other funding to enable the project to begin and is the amount sought from the Council necessary to secure match funding or because other sources of funding are not available?

- What balances and reserves are available and has using these to fund the activity been considered?
 - Is the proportion of the cost of the project the Council is being asked to fund justified?
 - No specific geographically based conditions or targets are applied to grant awards but the geographical distribution of grants across the Borough is taken into account.
8. Applications are assessed qualitatively against these criteria and rated high, medium or low. These ratings are converted to a score on the following basis which rewards those applications which rate highly in meeting community need and provide a maximum possible score of 97.

Table 1 – Conversion of rankings into scores

Ranking	Community Need Score	Organisation Need Score
HIGH	6	5
MEDIUM	2	3
LOW	1	1
Maximum Score	72	25

Levels for funding

Score	Level of funding
Less than 30	Nil
30 – 40	Some of grant applied grant for
More than 40	Most or all of funding applied for

Community Facilities Grant Applications

9. Three applications for Community Facilities Grant funding have been received and assessed against the grants criteria, and one has been recommended for approval, one has been recommended for deferral and one has been recommended for refusal.
10. In addition, East Goscote Village Hall Management Committee has requested that the Grants Panel review their decision which went to Round 1 of Community Facilities Grants at the Cabinet meeting on 13th April 2017. This application had been submitted for funding towards the cost of re-roofing the village hall. A roof survey had been carried out in 2013, and had found that whilst the roof was currently stable, it was nearing the end of its useful life. Their application had been scored at 47.6, and the applicant was awarded a grant of up to £3,600 (Min. 107), (the balance required to fund the scheme if option 1 of the lower cost quotes of £20,268 was sufficient to replace the roof, based on match-funding as indicated in the application) or up to a maximum of £10,000 if they could demonstrate that the additional work was required. The roof project had been quoted on three options, as until the main roof was removed the contractors would not know how much work/cost would be involved, and if new liners and purlins would be required. £16,650 of matched funding had been identified in the

application, meaning that if the lower quote of £20,268 was sufficient to replace the roof then a grant of £3,600 would be required to fund the balance.

The applicant had applied for £10,134 if the cost of the roof was the lower cost option, or a maximum of £16,650 towards the highest cost option of £33,300, and requested that the Panel reconsider their decision.

The applicant explained that the available funding from other sources, (the Village Hall Management Committee and East Goscote Parish Council) was not fixed. If the total project cost was at the higher amount of £33,300, the Village Hall Management Committee and East Goscote Parish Council would be able to contribute £9,150 and £7,500 respectively, however if the total project cost was at the lower amount of £20,268, only 25% match-funding (or £5,067) from each would be offered. The expectation being that 50% of the total cost of the project, regardless of which scheme, be awarded from the Community Facilities Grant budget.

The Grants Panel have reviewed their original recommendation in light of the applicant's request, and stand by their previous recommendation which was approved by Cabinet on 13th April 2017 (Min.107), which they feel was sound based on information that was originally provided and has subsequently been supplied.

King George's Field Charity – Woodhouse Eaves Village Hall - Score 40.2 - Recommendation to award up to £2,200

11. Woodhouse Eaves Village Hall is a community building which is used by various groups from within Woodhouse Eaves and the wider Charnwood area.
12. This application has been submitted for funding towards the cost of the supplying and fitting of automatic disabled access doors to the front of the village hall. Increasing numbers of older and disabled village hall users find the existing double doors difficult to negotiate, especially if they are using walking sticks, wheelchairs or mobility scooters. The doors are also difficult for parents/carers to use with pushchairs and small children. Automatic doors would provide independent access for all users with mobility aids and older people with limited strength.
13. The application of £3,075 is for 50% of the total scheme costs of £6,150.
14. The Panel scored this scheme at 40.2 and recommends that a grant of up to £2,200 be awarded as a contribution to improve disability access.
15. The Panel recognised that installing the access doors would be an improvement to the facility and could encourage more disabled users to use the facility. They also noted that the Village Hall has been funded twice before, totalling £8,943 through the grants scheme.

Mountsorrel War Memorials Trust Ltd - Score 33.1 - Recommendation to defer

16. After many years of collaborative joint working the Mountsorrel War Memorials Trust and Mountsorrel Parish Council are bringing forward new social, community and cultural facilities in the form of the Mountsorrel Memorial Centre. The new Centre responds to a longstanding need for improved facility provision to serve a significantly expanded settlement. There has been pronounced housing and population growth, and Mountsorrel has lacked a vibrant and cohesive village centre.
17. The decision was taken in June 2016 to commit to the construction of a new Memorial Centre building. The new building is now well advanced and due for completion in August 2017. The Memorial Centre is adjacent to the Soar Valley Leisure Centre and Mountsorrel Library and Learning Centre at Church House, bringing the prospect of a multi-purpose focal point for all members of the extended Mountsorrel community.
18. This application has been submitted for funding towards the cost of Phase Two of the project, which includes the renewal and extension of the car parking area (which serves the combined facilities) accessed from Leicester Road, and the overall environmental enhancement (through landscaping, lighting and new boundary treatment) of this important Conservation Area.
19. The application of £20,000 is for 9.3% of the Phase Two scheme costs of £213,000. 'Tarmac' will be carrying out the renewal and re-surfacing of the extended car park, and the Parish Council has made a commitment to fund one third of the Phase Two costs.
20. The Panel scored this scheme at 33.1 and recommends that the application be deferred to Round 3 of the Community Facility Grants, with the applicant working with Officers to re-submit an application focusing on the environmental aspects of the project, which are the only elements that are eligible for funding. The costs for these elements were unclear and need the application needs to be resubmitted identifying these costs.
21. The Panel confirmed that car parks are ineligible for funding through the grants scheme, however environmental improvements would be considered for funding as a small-scale environmental improvements, are part of the scheme. Officers will work with the applicant to ensure that the re-submission explains what the benefits of the environmental improvements would be on the community.

Shree Ram Krishna Community Project – Not scored - Recommendation to decline

22. This multi-cultural community centre is in the heart of Loughborough and has become a recognised and vital hub in the community, especially to those residents and communities where English is not their first language. The organisation's charitable objectives are to advance education, preserve and protect health, relieve poverty and to provide facilities for recreation and leisure time, with the object of improving people's conditions of life.
23. This application has been submitted for funding towards the cost of repairs to the existing community building lift. The community centre is situated on the first floor of the building, currently with access via 27 steps, which is very difficult to use for those with health conditions, disabilities or those with pushchairs.
24. The application of £3,959.40 is for 50% of the total scheme costs of £7,918.80.
25. The Community Facilities Grants criteria states that costs for repairs and maintenance are not covered, and therefore the Panel were unable to score the application due to it not meeting the criteria of the scheme.

Community Development & Engagement Grant Applications

26. Eleven applications were received for funding in Round 2 for 2017/18. The Panel recommend that two of these applications, for Nanpantan Ward Residents Group and Transition Loughborough, be funded through the Loughborough Community Grants scheme, and two applications, from Worth-it Projects and Go-Getta CIC, be partially funded through the Loughborough Community Grants scheme. Eleven applications have been assessed against the criteria; seven have been recommended for support, and four have been recommended for refusal.

Go-Getta CIC - Score 53 - Recommendation to award up to £10,000 (£4,000 through the Community Development Grants scheme and £6,000 through the Loughborough Community Grants scheme)

27. Go-Getta CIC was launched in 2012, the team are specialised in supporting particularly vulnerable and disadvantaged young people, and are successful in engaging with hard-to-reach groups. They have extensive experience in supporting:
 - Young offenders – including those with high risk sexual and violent offences
 - Children in care / care leavers
 - Young people and adults with mental health diagnoses or difficulties
 - Young people with learning needs

- Young people and adults with substance misuse issues
 - Young people and adults with complex or multiple additional needs
 - Homeless young people and adults
 - Refugee and asylum seeking children
 - Victims of child sexual exploitation.
28. The organisation aims to improve the life chances of disadvantaged young people at high risk of social exclusion, reduce youth related anti-social behaviour in deprived neighbourhoods across the County, and increase awareness and support around mental health and substance misuse within targeted communities.
29. This application is for funding towards the continuation of the Loughborough Youth Motivators project, which includes the delivery of a weekly youth club held for children aged 8-14yrs from the Shelthorpe estate, and weekly detached, street-based youth work across Thorpe Acre, Warwick Way and Ashby Road areas for young people aged 10-19yrs. Within these sessions, youth workers will identify perpetrators of ASB and these individuals will be referred into their diversionary activities and 'youth engagement' model for one-to-one work. Activities include cooking, arts and crafts, sports and team games. Educational sessions will then be held with the young people to improve their awareness and understanding around:
- The law
 - Consequences
 - Diversity – respecting differences and challenging stereotypes/myth busting
 - Drugs and alcohol
 - Sexual health
 - Team building and social communication
 - Self-esteem and confidence.
30. The benefits of the project include:
- Increase in young people's self-confidence and self-esteem
 - Young people improve their mental health and emotional resilience
 - Improves relationship and understanding between the young people and residents/businesses in the area.
31. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Promotes stronger, cohesive and balanced communities
 - Promotes and supports physical health and well-being
 - Promotes and supports improved mental health and emotional well-being
 - Reduces the impact of crime and/or anti-social behaviour
 - Improves the quality of life of people living in priority neighbourhoods.

32. The application of £10,000 is for 100% of the total scheme costs.
33. The Panel scored this scheme at 53 and recommends that a grant of up to £10,000 be awarded (£4,000 through the Community Development Grants scheme and £6,000 through the Loughborough Community Grants scheme).
34. The Panel felt that this was a very strong application that scored highly against the criteria of the scheme, and noted that the project covers a wide area of Loughborough, including priority neighbourhoods. In addition it significantly contributes to the Council's commitment to ensure communities feel safe and vulnerable and to hard to reach groups are supported and is targeted at ongoing ASB hotspot locations.

Syston Youth Café - Score 54.2 - Recommendation to award up to £8,000 subject to them generating revenue in the future through the café.

35. Syston Youth Café is part of the Syston Methodist Church outreach into the local community. The youth café has an attendance of between 20 and 30 young people at secondary school age. It aims to provide young people, with a safe place to go to be with their peer groups, and it is a space with trained adult youth workers and volunteers for those who do not engage well with the usually accepted adults in authority. The café works with a youth provision provider to assist young people in their personal and social development and encourage them to take an active role in their communities.
36. The youth café aims to encourage attendance by the young people into diversionary activities such as sports, team building and issue based awareness sessions. There has been significant engagement from local young people and a subsequent decrease in ASB incidents. The youth café would like to build on this and continue to keep the young people in the area engaged in positive activity through educating them about the impact of their behaviours on their community, and coaching around becoming peer mentors.
37. This application is for funding towards their general running costs, which include staffing costs, arts and crafts materials, IT and sports equipment, volunteer training, venue hire, and food/drink stock for the café.
38. The benefits of the project include:
 - Improves relationships between young people and mainstream services, breaking down barriers and increasing young people's trust
 - Gives young people the opportunity to mix with people from different backgrounds and cultures
 - Encourages a healthy lifestyle – with healthy eating/cooking sessions, and physical activities such as football and core training
 - Improvement of young people's self-esteem and self-confidence.

39. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Promotes stronger, cohesive and balanced communities
 - Promotes and supports physical health and well-being
 - Promotes and supports improved mental health and emotional well-being
 - Reduces the impact of crime and/or anti-social behaviour
 - Enables children, young people and older people to make a positive contribution to the communities in which they live.
40. The application of £10,000 is for 67.5% of the total scheme costs of £14,800.
41. The Panel scored this scheme at 54.2 and recommends that a grant of up to £8,000 be awarded, subject to them generating revenue in the future through the café. The Panel are also currently exploring other avenues for funding.
42. The Panel felt that this was a strong application and that the project addresses anti-social behaviour in a hot-spot area. They are concerned that there is currently no income shown for the café, only expenditure, and that the café will need to generate revenue in future.

Worth-it Projects - Score 43.6 - Recommendation to award up to £7,500 (£3,750 through Community Development grants, and £3,750 through Loughborough Community grants) subject to match funding being received from the Police and Crime Commissioner (PCC), a clarification on costs and the applicant meeting with Officers

43. Established in 2011, Worth-it Projects is a Social Enterprise organisation dedicated to supporting children and young people to develop and improve their resilience and emotional wellbeing, by creating bespoke evidence-based positive psychology coaching services which support children, young people and families to flourish.
44. The application is for funding towards a Resilient Parent Programme designed to support and improve the mental health of parents, and supply them with strategies to support their children to develop positive coping strategies. A pilot of parents' groups in Loughborough and Syston was run last year funded by the Police and Crime Commissioner (PCC). They propose to deliver a further three Resilient Parent Programmes, and will be targeting mostly Loughborough Priority Wards and also Syston, for up to a total of 30 people. Each programme will run for 6 weeks during term-time.
45. The benefits of the project include:
- Parents experiencing long-term sickness or who are unemployed due to mental health difficulties will develop positive coping strategies to help them maintain and improve their emotional and mental health, leading to them re-entering the workforce.

- Parents gaining confidence will create new opportunities to break the cycle of generational unemployment, leading to increased aspirations for the next generation.
 - Improvement of communication and relationship between parents and children, parents and schools, and parents and other services.
 - Increase in children and young people's self-confidence and self-esteem.
46. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Promotes stronger, cohesive and balanced communities.
 - Promotes and supports improved mental health and emotional well-being
 - Reduces the impact of crime and/or anti-social behaviour
 - Improves the quality of life of people living in priority neighbourhoods.
47. The application of £8,194 is for 44% of the total scheme costs of £18,454.80.
48. The Panel scored this scheme at 43.6 and recommends that a grant of up to £7,500 be awarded (50% of this amount to be funded through the Loughborough Community grants scheme), subject to the following conditions:
- Funding being received from the PCC
 - The applicant clarifying costs and bank account balance
 - The applicant meeting with Officers to discuss how the project will work, how participants will be engaged and the implications of part of the project being moved to Loughborough from the south of the Borough.
49. The Panel felt that this was a strong application with supporting evidence of success. There was a need for some clarification about some of the project costs and the Panel would like to meet with the applicant to discuss this and roll out of the project in more detail.

Anstey Youth Café - Score 33.8 - Recommendation to award up to £3,500 subject to the organisation working with Officers to look for alternative funding and develop a sustainability plan

50. Anstey Youth Café provides recreational and educational facilities for young people aged 8-19 in Anstey and the surrounding areas, in the interest of social welfare, designed to improve their conditions of life. They provide support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

The Youth Café is open to all young people between the ages of 8 and 19, every Friday evening from 6.30-9.30pm. The session is split to

cater for the younger children up to the age of 14 with recreation, crafts and developing social skills, and the second half is aimed at the young people between 14 and 19 years old, with one to one discussions available with the staff over a cup of tea.

51. This application is for general running costs including annual staff costs and hall hire.
52. The benefits of the project include:
 - Encourages young people to mix regardless of background
 - Encourages a healthy lifestyle, through physical exercise and practical sessions in healthy cooking
 - Improvement in mental health and wellbeing, including increase in self-confidence and self-esteem.
53. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
 - Promotes stronger, cohesive and balanced communities
 - Involves, supports and develops volunteers effectively
 - Promotes and supports physical health and well-being
 - Reduces the impact of crime and/or anti-social behaviour.
54. The application of £7,313 is for 76.4% of the total scheme costs of £9,563.
55. The Panel scored this scheme at 33.8 and recommends that a grant of up to £3,500 be awarded, subject to the organisation working with Officers to look for alternative funding and develop a sustainability plan.
56. The Panel have noted that the organisation has not been applying for funding from elsewhere, and that there is currently no sustainability plan in place to ensure continued delivery. The youth café doesn't seem to be charging for the sessions, and this may be something to look into in the future.

Transition Loughborough - Score 36.4 - Recommendation to award up to £1,500 through the Loughborough Community grants scheme

57. Transition Loughborough was set up in 2010 to raise awareness about climate change and conserving resources. The organisation works with residents to grow their own food, upcycle, recycle and share low cost energy ideas. They work with groups to help them become more energy efficient. The organisation also has a 'hearts and minds' section which involves people looking more closely at their actions and taking active steps to prevent long-term issues and problems. This involves working with each other and neighbours to achieve positive outcomes.
58. This application is for funding towards a new 'Charnwood Chai' project. The idea for the project came about last year with various groups discussing the EU Referendum and the impact it has had on

communities and the rise in hate crime. The aim of 'Charnwood Chai' is to bring people together over a cup of tea, unite people and help break down barriers which prevent different communities from engaging. Conversations over a cup of tea can encourage people to ask questions and learn about different cultures and religions. The organisation has had a few informal sessions, which have received good feedback and they have since been asked to have a stall at the Loughborough Mela, Fearon Hall Christmas celebrations and a Fairtrade event in February. The sessions have engaged with a wide range of people from all backgrounds.

59. Transition Loughborough will develop a tea brand in Charnwood, 'Charnwood Chai', and the tea will be packaged and branded with their logo and positive messages of community. They will initially focus on events in Loughborough, with Fearon Hall being the first community centre to start serving Charnwood Chai. The profit made from selling cups of tea will be re-invested back into the project for sustainability as well as for supporting future community events such as the Loughborough Mela, Picnic in the Park and activities which educate and bring people together, and for expanding the project to other community centres and beyond Loughborough.
60. The benefits of the project include:
 - Will encourage more understanding and respect between different cultures, by breaking down barriers
 - Lessen people's anxiety about hate crime, by bringing people together and increasing confidence and trust in the community
 - Increasing connection between different cultures/backgrounds will reduce hate crime and anti-social behaviour.
61. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
 - Promotes stronger, cohesive and balanced communities
 - Involves, supports and develops volunteers effectively.
62. The application of £1,779 is for 100% of the total scheme costs.
63. The Panel scored this scheme at 36.4 and recommends that a grant of up to £1,500 be awarded through the Loughborough Community grants scheme.
64. The Panel felt that this was an innovative project, and something a bit different to encourage people of different backgrounds and cultures to engage. The project will be well promoted, with good press coverage, and any profit made will be ploughed back into the project.

Birstall Methodist Lunch Club – Score 35.8 - Recommendation to award up to £800

65. The Birstall Methodist Lunch Club was formed in 1970 and was originally known as the 'Luncheon Club', before being re-launched in

2013. It aims to provide a nourishing two-course meal and a hot drink for up to 40-50 elderly people in the Birstall area, regardless of cultural and ethnic background, every week and allow them to socialise and integrate in their community. Members of the lunch club are aged between 85 and 97 years, some are partially sighted or with hearing loss, there are disabled members or those who require assistance with walking, and there are also dementia patients.
66. The application is for funding towards the replacement of the group's existing oven, which is 25 years old, with a new 6-burner Range oven. A cooker of this size is essential to house the large catering tins used to cook for 40-50 people. In order to continue to provide the lunch club service, a new cooker is needed that meets hygiene requirements.
67. The benefits of the project include:
- Encourages elderly people who may otherwise be housebound, to leave their home and socialise in a safe environment.
 - Provides members with stimulation, encouragement and support to continue to live independently.
 - Increases confidence and reduces anxiety.
 - Opportunities for volunteers, including food hygiene qualifications.
 - Majority of members usually eat ready-meals. The lunch club gives them access to a nutritious home-cooked meal once a week.
68. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Promotes stronger, cohesive and balanced communities
 - Involves, supports and develops volunteers effectively
 - Promotes and supports physical health and well-being
 - Promotes and supports improved mental health and emotional well-being.
69. The application of £1,000 is for 90% of the total scheme costs of £1,105.99.
70. The Panel scored this scheme at 35.8 and recommends that a grant of up to £800 be awarded.
71. The Panel recognised the hard work and community benefit of the organisation, and felt that a fully functioning oven would be essential to the running of the group. The Panel noted the reserves that the organisation has available, and recommend that a proportion of the funds requested is awarded.

Nanpantan Ward Residents Group - Score 35.2 - Recommendation to award up to £400 through the Loughborough Community Grants scheme

72. The organisation was formed in 2015 with the aim of representing all residents in the Nanpantan Ward, including vulnerable people of any age who may have concerns that need to be communicated to various agencies, including Leicestershire Police, Loughborough University, Charnwood Borough Council and Leicestershire County Council. The group's meetings are open to all and they encourage people of all backgrounds to be involved. There are approximately 2,000 properties in the area, with 6,000 residents, including 1,200 students living in rented accommodation.
73. The application is for funding towards the cost of newsletters, and room-hire for meetings.
74. The benefits of the project include:
- Improving community cohesion between residents of a wide range of cultural and ethnic backgrounds.
 - Open communication with the community, through newsletters, noticeboard, e-mails and website.
 - Reduction of levels of crime and anti-social behaviour.
75. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Promotes stronger, cohesive and balanced communities
 - Reduces the impact of crime and/or anti-social behaviour
 - Improves the well-being of residents through acknowledging their diverse needs.
76. The application of £540 is for 84% of the total scheme costs of £640.
77. The Panel scored this scheme at 35.2 and recommends that a grant of up to £400 be awarded through the Loughborough Community Grants scheme.
78. The Panel noted that they had seen a newsletter which had been sent out by the organisation and recognised the hard work that was being done. The Panel felt that as this was a Loughborough based project, it was ideal for funding to be contributed from the Loughborough Community Grants scheme.

Mosaic: Shaping Disability Services – Not scored - Recommendation to decline

79. Mosaic: Shaping Disability Services aims to deliver information and services that promote inclusion, equality, independence, choice, empowerment, respect and dignity. The organisation was gifted a

canal boat, 'Sunbeam' in 1982, which was adapted to provide access for anyone who was disabled. The boat has been running daily from April to October for 34 years, taking over 50,000 passengers. The boat is costly to maintain and has recently been deemed no longer fit for purpose.

80. The application is for funding towards the cost of a new, fully adapted canal boat to ensure the service is continued. The new boat will be wider, in order to accommodate the larger wheelchairs in use now, and will have improved disabled toilet facilities including a hoist. Central heating and improved lighting will enable the boat to be used over an extended season and in the evening, and it is proposed that there will be a steering facility enabling disabled passengers to steer the boat themselves under the guidance of a skipper.
81. The benefits of the project include:
 - Reduction of social isolation.
 - Improvements in health and wellbeing, including mental health.
 - Enjoyment of the natural environment and a unique experience made possible through the adapted boat.
82. The application of £10,000 is for 8.9% of the total scheme costs of £112,000.
83. The Panel are very supportive of this project, however unfortunately they have been unable to score this application, due to it not meeting the criteria of the scheme. They were also unable to score it through the Community Facilities Grants scheme, as it is neither a local community facility nor small-scale equipment.

Pedestrian Ltd - Score 23.4 - Recommendation to decline

84. Pedestrian is a charity that provides education and training to young people at risk and vulnerable adults. These are often individuals from disadvantaged backgrounds who may be socially excluded. Their programmes and courses embed proven mechanisms that develop confidence, emotional resilience and increase self-esteem.
85. This application is for funding towards the 'Positive Platforms' programme which works with a young events team, primarily drawn from young people attending the Loughborough Youth Development Project to plan, develop and deliver two community events in green spaces and public parks in Loughborough, which seek to engage the wider community in interesting and informative public events. The core objective of the programme is to develop community cohesion, alongside knowledge and access to local services for residents of Charnwood through a programme of youth-lead social action. This project includes;
 - 20 weeks of event management training and mentoring for Charnwood young people

- 10 weeks of creative engagement with young people developing creative products to showcase at events
 - 2 community events delivered in partnership with partner organisations.
86. The benefits of the project include:
- Increased well-supported volunteer opportunities
 - Increased diversionary activity from anti-social and risky behaviours leading to reduced criminalisation
 - Improved key skills and attributes such as resilience, self-efficacy, confidence and self-determination for young people engaged
 - Increased awareness of initiatives promoting health and wellbeing for residents of Charnwood attending events.
87. The application of £8,650 is for 79% of the total scheme costs of £10,900.
88. The Panel scored this scheme at 23.4 and recommends that the application be declined.
89. The Panel felt that this was a poor application with no identified links with other similar local projects in the area. There was also a lack of clarity about whether the scheme was alternative education provision, which should be funded via Education. They also felt that the costs were high and that it would be very low participation with only eight people involved.

Loughborough Wellbeing Centre - Score 18.6 - Recommendation to decline

90. The Loughborough Wellbeing Centre was established in October 2014, and aims to support adults who are recovering from mental health problems in the Charnwood area, by providing a safe and welcoming place for them to meet and socialise with others at its café.
91. This application is for rental costs for 'The Emporium at 57' shop, based in Wards End, which was set up to showcase and raise funds for the successful and expanding Wellbeing Café project. It is a small retail space that the organisation is currently piloting for 6 months, with a view to continuing for the foreseeable future. The shop works closely with a wide range of arts and craft makers, and offers customers visiting the shop a varied of quality gifts and items.
92. The benefits of the project include:
- Café members are able to volunteer in the shop and gain work experience, leading to greater workplace opportunities
 - Increase café members' self-esteem and self-confidence
 - Reduces social isolation.

93. The application of £4,117 is for 53.7% of the total scheme costs of £7,654.25.
94. The Panel scored this scheme at 18.6 and recommends that the application be declined.
95. The Panel are supportive of the group, and would have been pleased to see additional wellbeing café sessions, however they are unable to provide funding towards rental costs for the shop, as the application has not scored highly enough against the criteria of the scheme.

Quorn Slot Car Club - Score 16.6 - Recommendation to decline

96. Quorn Slot Car Club is a model car racing club aiming to bring people together in the Charnwood area who share a passion for motorsports, particularly car racing. They race scalextric-type cars on a 6-lane wooden track. Their aims are:
 - To promote slot car racing as a hobby
 - To bring together like-minded enthusiasts from all background
 - To provide people with a chance to represent our local area at national and international events
 - To enable racing to be accessed by all.
97. This application is for funding towards the cost of rent for new premises and track refurbishment. The club was most recently housed at The Railway in Loughborough before it closed in 2015. Since then, the club was temporarily hosted by the Packe Arms in Hoton, but due to a change in landlord, it is now not possible to meet there. The track is currently in storage whilst they source new permanent premises.
98. The application of £2,500 is for 62.5% of the total scheme costs of £4,000.
99. The Panel scored this scheme at 16.6 and recommends that the application be declined.
100. The Panel noted that no premises had been identified, and that therefore the rent costs were uncertain. They also felt that there was no evidence of need or community benefit. The application therefore did not score highly enough to be awarded a grant.

Appendices

Appendix 1 – Community Facilities Grants Summary

Appendix 2 – Community Development and Engagement Grants Summary

Appendix 3 – Equalities Impact Assessment

APPENDIX 1

Round 2, 2017/18 - Community Facilities Grants Summary

Budget - £109,802
Balance after Round 1: £106,202
Balance Remaining - £104,002

Applicant	Project description	Amount applied for (£)	Total project cost (£)	Total score	Recommendation
Grant Ref: 1097 King George's Field Charity – Woodhouse Eaves Village Hall	Disabled access doors for Woodhouse Eaves Village Hall	3,075	6,150	40.2	Approve up to £2,200 as a contribution to improve disability access.
Grant Ref: 1104 Mountsorrel War Memorials Trust Ltd	Car park re-surfacing, tree planting and lighting improvements	20,000	213,000	33.1	Defer the application to Round 3 of the grants scheme, with the applicant working with Officers to re-submit an application focusing on the environmental aspects of the project.

APPENDIX 2

**Budget for 2017-18: £61,700
Balance after Round 1 : £52050
Balance Remaining: £32,000**

Round 2, 2017/18 - Community Development and Engagement Grants Summary

Applicant	Project description	Amount applied for (£)	Total project cost (£)	Community need score	Organisation need score	Total score	Recommendation
Grant Ref: 1107 Go-Getta CIC	Loughborough Youth Motivators project	10,000	10,000	36	16.5	53	Approve up to £10,000 (£4,000 through Community Development Grants, and £6,000 through Loughborough Community Grants)
Grant Ref: 1101 Syston Youth Café	General running costs	10,000	14,800	34	19	54.2	Approve up to £8,000, subject to the organisation generating revenue in the future through the café.

Applicant	Project description	Amount applied for (£)	Total project cost (£)	Community need score	Organisation need score	Total score	Recommendation
Grant Ref: 1094 Worth-it Projects	Resilient Parent programme	8,194	18,454	28.8	14	43.6	<p>Approve up to £7,500, (£3,750 through Community Development Grants, and £3,750 through Loughborough Community Grants)</p> <p>subject to the following conditions:</p> <p>Funding being received from PCC</p> <p>Clarification of costs and bank account balance</p> <p>Meeting with Officers to discuss how the project will work, how participants will be engaged and implications of part of the project being moved to Loughborough from South Charnwood.</p>

Applicant	Project description	Amount applied for (£)	Total project cost (£)	Community need score	Organisation need score	Total score	Recommendation
Grant Ref: 1105	Anstey Youth Café	7,313	9,563	18.8	15	33.8	Approve up to £3,500, subject to the organisation working with Officers to look for alternative funding and develop a sustainability plan.
Grant Ref: 1103	Transition Loughborough	1,779	1,779	22	13.5	36.4	Approve up to £1,500 (To be funded through the Loughborough Community Grants scheme)
Grant Ref: 1096 Birstall Methodist Lunch Club	Replacement oven	1,000	1,105.99	24.8	11.5	35.8	Approve up to £800
Grant Ref: 1093 Nanpantan Ward Residents Group	Newsletters and room-hire for meetings	540	640	18.5	13	35.2	Approve up to £400 (To be funded through the Loughborough Community Grants scheme)
Grant Ref: 1099 Mosaic: Shaping Disability Services	New, fully adapted canal boat for disabled trips	10,000	112,000	Not scored	Not scored	Not scored	Decline – does not meet the criteria of Community Development Grants or Community Facilities Grants

Applicant	Project description	Amount applied for (£)	Total project cost (£)	Community need score	Organisation need score	Total score	Recommendation
Grant Ref: 1100 Pedestrian Ltd	'Positive Platforms' programme	8,650	10,900	13.5	9	23.4	Decline
Grant Ref: 1102 Loughborough Wellbeing Centre	Rental costs for 'The Emporium at 57' shop	4,117	7,654	8.8	9.5	18.6	Decline
Grant Ref: 1106 Quorn Slot Car Club	Rent for new premises and track refurbishment	2,500	4,000	7	8.8	16.6	Decline

Charnwood Borough Council

**Equality Impact Assessment
'Knowing the needs of your customers and employees'**

■ **Background**

An Equality Impact Assessment is an improvement tool. It will assist you in ensuring that you have thought about the needs and impacts of your service/policy/function in relation to the protected characteristics. It enables a systematic approach to identifying and recording gaps and actions.

■ **Legislation- Equality Duty**

As a local authority that provides services to the public, Charnwood Borough Council has a legal responsibility to ensure that we can demonstrate having paid due regard to the need to:

- ✓ Eliminate discrimination, harassment and victimisation
- ✓ Advance Equality of Opportunity
- ✓ Foster good relations

For the following protected characteristics:

1. Age
2. Disability
3. Gender reassignment
4. Marriage and civil partnership
5. Pregnancy and maternity
6. Race
7. Religion and belief
8. Sex (Gender)
9. Sexual orientation

What is prohibited?

1. Direct Discrimination
2. Indirect Discrimination
3. Harassment
4. Victimisation
5. Discrimination by association
6. Discrimination by perception
7. Pregnancy and maternity discrimination
8. Discrimination arising from disability
9. Failing to make reasonable adjustments

■ **Step 1 – Introductory information**

Title of the policy	Community Development & Engagement Grant and Community Facilities Grant.
Name of lead officer and others undertaking this assessment	Julie Robinson
Date EIA started	March 2017
Date EIA completed	March 2017

■ **Step 2 – Overview of policy/function being assessed:**

Outline: What is the purpose of this policy? (Specify aims and objectives)
<p>Charnwood Borough Council recognises the value and contribution of individuals, voluntary sector organisations and other community-led projects and the benefits they provide to the residents of Charnwood.</p> <p>Through our Charnwood grant schemes we provide a range of grants to help these organisations, groups and individuals access the funding support they need.</p> <p>Three times a year Cabinet consider applications for revenue funding for the Community Facilities Capital Grants and Community Development and Engagement Grants Schemes.</p> <p>It is the Councils aim to ensure the grants process is inclusive of all community groups and funding supports projects targeting individuals across a range of protected characteristics, as outlined in the Equality Act 2010.</p>
What specific group/s is the policy designed to affect/impact and what is the intended change or outcome for them?
<p>It is the Councils aim to ensure that the grants process is inclusive of all community groups and funding supports projects targeting individuals/ residents across a range of protected characteristics, as outlined in the Equality Act 2010.</p> <p>Analysis is therefore undertaken to ensure that the grant are distributed in a reasonable and proportionate manner.</p>
Which groups have been consulted as part of the creation or review of the policy?
<p>Evaluation takes place on successful applications to analyse whether there any gaps with regards to the protected characteristics in order to ensure the grants process is fair and equal to all. In particular analysis is undertaken to determine any barriers which may prevent specific community groups/ communities of interest from successfully applying or even applying at all to Charnwood Grants.</p>

■ **Step 3 – What we already know and where there are gaps**

List any existing information/data do you have/monitor about different diverse groups in relation to this policy? Such as in relation to age, disability, gender reassignment, marriage and civil partnership, pregnancy & maternity, race, religion or belief, sex, sexual orientation etc.
--

Data/information such as:

- Consultation
- Previous Equality Impact Assessments
- Demographic information
- Anecdotal and other evidence

- Analysis of successful Community Development & Engagement Grants and Community Facilities Grants 2016/17

What does this information / data tell you about diverse groups? If you do not hold or have access to any data/information on diverse groups, what do you need to begin collating / monitoring? (Please list)

Number & total of grants awarded based on protected characteristic:

	Number of grants awarded	Total funding approved
Age	6	£12,200
Disability	3	£8,500
Gender Reassignment	0	£0
Pregnancy & Maternity	1	£10,000
Race	2	£19,100
Religion or Belief	N/A	N/A
Sex/ Gender	1	£7,500
Sexual Orientation	0	£0
No Characteristic/ Wider Community	8	£70,734
TOTAL	21	£128,034

N.B. The characteristic of Marriage and Civil Partnership was not included due its status within the Equality Act 2010 legislation.

It is acknowledged that some of the approved grants are towards projects which support individuals with multiple characteristics and those projects supporting the wider community have a wide range of beneficiaries.

Step 4 – Do we need to seek the views of others? If so, who?

In light of the answers you have given in Step 2, do you need to consult with specific groups to identify needs / issues? If not please explain why.

Further equalities monitoring may be required for those projects which have applied and are deemed unsuccessful in order to identify any further issues or potential barriers.

However, at this stage of analysis it is felt the information currently held is sufficient to analysis trends and determine any barriers or negative impacts.

Step 5 – Assessing the impact

In light of any data/consultation/information and your own knowledge and awareness, please identify whether the policy has a positive or negative impact on the individuals or community groups (including what barriers these individuals or groups may face) who identify with any ‘protected characteristics’ and provide an explanation for your decision (please refer to the general duties on the front page).

	Comments
Age	There is a reasonable proportion of grant funding awarded to projects relating to Age. Of the grants awarded, there is a

	reasonable proportionate spread between projects for older and younger people. The process has therefore created a positive impact in relation to the protected characteristic of Age.
Disability (Physical, visual, hearing, learning disabilities, mental health)	There is some grant funding awarded to projects relating to disability. In addition it is acknowledged that some of the projects funded are cross- cutting and support individuals with multiple characteristics. Therefore, creating further positive impacts for people with disabilities. The process has therefore created a positive impact overall in relation to the protected characteristic of Disability.
Gender Reassignment (Transgender)	No projects have been specifically funded to support the protected characteristic of Gender Reassignment. The impact of this is neutral as there have been no applications to date. However it is acknowledged that specific marketing / promotion of Charnwood Grants could take place where specific support groups etc. meet for further awareness raising.
Race	There is a reasonably large amount of grant funding awarded to projects relating to Race. In additional it is acknowledged that some of the projects funded are cross- cutting and support individuals with multiple characteristics.
Religion or Belief (Includes no belief)	Whilst Charnwood Grants do not specifically support religious groups/ activities, it does provide funding to faith groups who are delivering activities for the wider community. The impact is therefore neutral with regards to the protected characteristic of religion or belief with the acknowledged that wider benefits are created for the wider community.
Sex (Gender)	There is some grant funding awarded to projects relating to Gender. In addition it is acknowledged that some of the projects funded are cross- cutting and support individuals with multiple characteristics. The process has therefore created a positive impact in relation to the protected characteristic of Gender.
Sexual Orientation	No projects have been specifically funded to support the protected characteristic of Sexual Orientation. The impact of this is neutral as there have been no applications to date. However it is acknowledged that specific marketing / promotion of Charnwood Grants could take place where specific support groups etc. meet for further awareness raising.
Other protected groups (Pregnancy & maternity, marriage & civil partnership)	There is some grant funding awarded to projects relating to Pregnancy & Maternity. In addition it is acknowledged that some of the projects funded are cross- cutting and support individuals with multiple characteristics. The process has therefore created a positive impact in relation to the protected characteristic of Pregnancy & Maternity.
Other socially excluded groups (carers, low literacy, priority neighbourhoods, health inequalities, rural isolation, asylum seeker and refugee communities etc.)	The grants which focus on the wider community have a wide range of benefits, particularly for residents from priority neighbourhoods or areas of deprivation.

Where there are potential barriers, negative impacts identified and/ or barriers or impacts are unknown, please outline how you propose to minimise all negative impact or discrimination.

Please note:

- If you have identified adverse impact or discrimination that is illegal, you are required to take action to remedy this immediately.
- Additionally, if you have identified adverse impact that is justifiable or legitimate, you will need to consider what actions can be taken to mitigate its effect on those groups of people.

No negative impacts or potential barriers have been identified. However it is acknowledged that specific marketing / promotion of Charnwood Grants could take place for the protected characteristics of Gender Reassignment and Sexual Orientation.

Summarise your findings and give an overview as to whether the policy will meet Charnwood Borough Council's responsibilities in relation to equality and diversity (please refer to the general duties on the front page).

It is the opinion that the Community Development & Engagement Grant and the Community Facilities Grant comply with Charnwood Borough Council's equality and diversity responsibilities. It will further promote equal opportunities and achieve positive outcomes.

■ **Step 6- Monitoring, evaluation and review**

Are there processes in place to review the findings of this Assessment and make appropriate changes? In particular, how will you monitor potential barriers and any positive/ negative impact?

Monitoring will continue on a quarterly and annual basis to assess the grant applications that are successful. Continuous monitoring and analysis will aim to identify gaps which may potentially highlight barriers or negative impacts towards specific community groups/ communities of interest.

Further equalities monitoring will be explored for those projects which have applied and are deemed unsuccessful, for the further identification of issues or potential barriers.

How will the recommendations of this assessment be built into wider planning and review processes? e.g. policy reviews, annual plans and use of performance management systems.

Where barriers/ negative impacts are identified, the mitigating action and progress against this will be included within the relevant service plan.

■ **Step 7- Action Plan**

Please include any identified concerns/actions/issues in this action plan:
The issues identified should inform your Service Plan and, if appropriate, your Consultation Plan

Reference Number	Action	Responsible Officer	Target Date
001	Continue to monitor the Grants on a quarterly and annual basis to assess the grant applications that are both successful and unsuccessful.	J. Robinson	March 2018

■ **Step 8- Who needs to know about the outcomes of this assessment and how will they be informed?**

	Who needs to know (Please tick)	How they will be informed (we have a legal duty to publish EIA's)
Employees	✓	This EIA will be published on the Council's website.
Service users	✓	
Partners and stakeholders	✓	
Others	✓	
To ensure ease of access, what other communication needs/concerns are there?	✓	

Please delete as appropriate
I agree with this assessment / action plan
If <i>disagree</i> , state action/s required, reasons and details of who is to carry them out with timescales: N?A
Signed (Service Head): Julie Robinson
Date: 28.03.2017

[Please send completed & signed assessment to Suzanne Kinder for publishing.](#)