

**CABINET  
11TH MAY 2017**

PRESENT: The Leader (Councillor Slater)  
The Deputy Leader (Councillor Morgan)  
Councillors Barkley, Fryer, Hayes, Mercer, Poland and Vardy  
  
Councillor Smidowicz – Chair of the Overview Scrutiny Group  
  
Chief Executive  
Deputy Section 151 Officer  
Monitoring Officer/Head of Strategic Support  
  
Strategic Director of Housing, Planning and Regeneration, and  
Regulatory Services  
Head of Planning and Regeneration  
Head of Strategic and Private Sector Housing  
Team Leader Regeneration and Economic Development  
Principal Planning Officer (CC)  
Democratic Services Officer (LS)

APOLOGY: Councillor Harper-Davies

109. DISCLOSURES OF PECUNIARY AND PERSONAL INTERESTS

The following disclosures were made:

Councillors Fryer, Morgan, Poland and Slater – personal interests in item 6 on the agenda (Lightbulb Service Model), as Leicestershire County Councillors.

110. LEADER'S ANNOUNCEMENTS

No announcements were made.

111. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 13th April 2017 were signed as a correct record.

112. QUESTIONS UNDER CABINET PROCEDURE 10.7

No questions had been submitted.

113. LIGHTBULB SERVICE MODEL

Considered a report of the Head of Strategic and Private Sector Housing setting out the Lightbulb Business Case for transforming practical housing support in Leicestershire (item 6 on the agenda filed with these minutes).

Councillor Smidowicz, Chair of the Overview Scrutiny Group, presented a report detailing the Group's pre-decision scrutiny of the matter and recommendations (copy filed with these minutes).

The Strategic Director of Housing, Planning and Regeneration, and Regulatory Services and the Head of Strategic and Private Sector Housing assisted with the consideration of the report.

The Head of Strategic and Private Sector Housing set out the following corrections to the report: (i) the removal of the words "for the Central Hub" from the end of the first sentence of the section entitled *Financial Implications* (page 2 of the report); and (ii) the addition of Oadby and Wigston Borough Council to the local authorities listed in Part B, paragraph 4.1 (page 8 of the report).

The Cabinet noted that the County Council proposed to review how the Service was working after 12 months of operation (at the end of 2018).

## **RESOLVED**

1. that Charnwood's participation in the Lightbulb Service Model be approved;
2. that participation be on the basis of the Locality Team Option set out in Section 3.1 of Part B of the report of the Head of Strategic and Private Sector Housing;
3. that Charnwood's participation in the project be reassessed should funding provision for the Service change in the future;
4. that the report of the Overview Scrutiny Group be noted.

## Reasons

- 1&2. To agree a suitable method for delivery of the housing support offer across Charnwood and which will provide improvements to that service for residents of the Borough.
3. To ensure that the costs and benefits of Charnwood's participation are reviewed under such circumstances.
4. To acknowledge the work undertaken by and the views of the Overview Scrutiny Group.

## 114. HOUSING SUPPLEMENTARY PLANNING DOCUMENT

Considered a report of the Head of Planning and Regeneration setting out the Housing Supplementary Planning Document for adoption (item 7 on the agenda filed with these minutes).

Councillor Smidowicz, Chair of the Overview Scrutiny Group, presented a report detailing the Group's pre-decision scrutiny of the matter and recommendations (copy filed with these minutes).

The Head of Planning and Regeneration and the Principal Planning Officer assisted with consideration of the report.

## **RESOLVED**

1. that the Housing Supplementary Planning Document, as set out in Appendix 1 to the report of the Head of Planning and Regeneration, be adopted;
2. that the Council continues to review the 20% HMO threshold level;
3. that the report of the Overview Scrutiny Group be noted.

### Reasons

1. To provide supplementary guidance on Local Plan Core Strategy Policies CS3: Strategic Housing Needs, CS4: Houses in Multiple Occupation and CS23: Loughborough University and Science and Enterprise Park, and Borough of Charnwood Local Plan Policy H/12: Student Halls of Residence.
2. To ensure that the threshold level for HMOs is relevant to Loughborough.
3. To acknowledge the work undertaken by, and the recommendation of, the Overview Scrutiny Group, and the response to that by the Cabinet.

## 115. AWARD OF INSURANCE CONTRACTS

Considered a report of the Head of Strategic Support seeking authority to award the Council's insurance contracts (item 8 on the agenda filed with these minutes).

Councillor Smidowicz, Chair of the Overview Scrutiny Group, presented a report detailing the Group's pre-decision scrutiny of the matter and recommendations (copy filed with these minutes).

The Head of Strategic Support assisted with consideration of the report. He agreed to provide, to all members of the Cabinet following the meeting, a summary of the claims history for their areas of responsibility.

## **RESOLVED**

1. that the insurance contracts for the Council be awarded for the period 1st June 2017 to 31st May 2020 as set out in Part B to the report of the Head of Strategic Support, with options for two, one year extensions to the contracts;

2. that the option of taking up the further two, one year extensions to the contracts be subject to Cabinet approval at the appropriate times;
3. that the Head of Strategic Support be given delegated authority to further evaluate the options available to the Council within the bids received for each contract Lot and agree the detailed terms of each contract Lot awarded;
4. that the report of the Overview Scrutiny Group be noted.

#### Reasons

1. To ensure that the Council has insurance contracts in place when the current contract expires at the most economically advantageous contract terms available.
2. To ensure that due consideration can be given to future budgetary and market conditions applying when considering whether to take advantage of the option of extending the contracts for one year.
3. To enable the Head of Strategic Support to evaluate the options available within the bids received and agree the detailed terms of each contract Lot awarded.
4. To acknowledge the work undertaken by, and the recommendation of, the Overview Scrutiny Group, and the response to that by the Cabinet.

#### 116. SHEPSHED SHOP FRONT GRANT REVIEW

Considered a report of the Strategic Director of Housing, Planning and Regeneration, and Regulatory Services proposing the flexible use of a Capital Plan allocation for shop front improvements to permit its wider deployment in support of the Shepshed Town Team initiatives (item 9 on the agenda filed with these minutes).

The Head of Planning and Regeneration and the Team Leader Regeneration and Economic Development assisted with consideration of the report.

#### **RESOLVED**

1. that the uncommitted balance within the Shepshed Shop Front Improvement budget be reallocated to support the capital costs of general improvements within the public realm in Shepshed town centre;
2. that responsibility for the identification and prioritising of projects be vested in Shepshed Town Team;
3. that the Strategic Director of Housing, Planning and Regeneration, and Regulatory Services, in consultation with the Cabinet Lead Member for

Planning and Inward Investment, be delegated to prepare a set of criteria to permit the assessment of projects against the approved vision and strategic objectives of the Shepshed Town Centre Master Plan and Delivery Framework;

4. that authority for the consideration of projects and approval of funding be delegated to the Strategic Director of Housing, Planning and Regeneration, and Regulatory Services in consultation with the Cabinet Lead Member for Planning and Inward Investment.

#### Reasons

1. To permit the more flexible deployment of capital funds to assist Shepshed town centre in responding to the scale of growth envisaged in the town.
2. To empower Shepshed Town Team in the development of responsive solutions to locally identified priorities for regeneration and growth within the town centre.
3. To ensure that emerging projects are supportive of the approved vision and strategic objectives for Shepshed town centre.
4. To ensure accountability and the appropriate use of Council funds.

#### Notes

1. The decisions in these minutes not in the form of recommendations to Council will come into effect at noon on Friday, 19th May 2017 unless called in under Scrutiny Committee Procedure Rule 11.7.
2. No reference may be made to these minutes at the Council meeting on 26th June 2017 unless notice to that effect is given to the Democratic Services Manager by five members of the Council by noon on Friday, 19th May 2017.
3. These minutes are subject to confirmation as a correct record at the next meeting of the Cabinet.