

## CABINET – 16TH NOVEMBER 2017

### Report of the Head of Neighbourhood Services Lead Member: Councillor Jonathan Morgan

#### Part A

#### ITEM 8 CHARNWOOD GRANTS – ROUND THREE – 2017/18 COMMUNITY FACILITIES AND COMMUNITY DEVELOPMENT AND ENGAGEMENT GRANT APPLICATIONS

##### Purpose of Report

To enable the Cabinet to consider applications received for funding in round three of the Community Facilities and Community Development and Engagement Grants schemes for 2017/18.

##### Recommendations

1. That the following Community Facilities Grants be awarded:
  - £3,500 to Anstey Parish Council – Jubilee Hall, as a contribution towards improving heating facilities;
  - £20,000 to Grange Park Community Centre as a contribution towards the cost of a new Community Centre building;
  - £7,000 to Mountsorrel War Memorials Trust as a contribution towards environmental improvements.
  
2. That the following Community Development and Engagement Grants be awarded:
  - £2,750 to Sorrel Youth Café towards the cost of the Charnwood Parish Crossover Youth Strategy project;
  - £3,000 to Shepshed Dolphin Swimming Group towards running costs for weekly disabled swimming sessions;
  - £770 to Shuttlewood Clarke Foundation towards the cost of 'Have a go' Workshops;
  - £7,500 to Writing East Midlands towards the cost of writing and storytelling workshops at the Old Rectory;
  - £3,895 to The Quetzal Project towards the Supporting Survivors Project;
  - £6,000 to Loughborough Wellbeing Centre towards the cost of the expansion of the Wellbeing Café;
  - £10,000 to The Loughborough Leggo Group towards the running costs of a Friday night Youth Club, (£5,000 of this to be funded through the Loughborough Community Grant scheme).
  
3. That the following Community Development and Engagement Grant applications be declined:

- CLASP – The Carers Centre - £730 requested – applied for funding towards the cost of running two 3-hour training sessions for carers
4. That the amount of £7500 allocated equally at £3750 from both the Community Development & Engagement Grant and Loughborough Community Grant be allocated back to the budgets
    - Worth-it Project - £7,500 awarded – applied for match funding for Resilient Parent Programme
  5. That the Head of Neighbourhood Services be given delegated authority to finalise the terms and conditions of the awarded Community Facilities and Community Development and Engagement Grants.
  6. That approval is given to run a Round 4 in 2017/18 with a focus primarily on Environmental projects

### Reasons

1. To provide financial support to organisations which meet the criteria of the Community Facilities Grants scheme in terms of community and organisational need.
2. To provide financial support to organisations which meet the criteria of the Community Development and Engagement Grants scheme in terms of community and organisational need and to use funding provided through Loughborough Special Expenses to support schemes in Loughborough.
3. To decline to provide financial support to organisations which do not meet the criteria for the award of a grant under the Community Development and Engagement Grants scheme.
4. To decline to provide financial support to organisations which do not meet the requirements approved by the Grants Panel in order to proceed with the project
5. To enable the grants awarded to be finalised and appropriate information to be supplied to the Council about the outcomes of the projects.
6. To enable the monies received for grants for projects that deliver environmental outcomes to be spent.

### Policy Justification and Previous Decisions

The Council's Corporate Plan 2012-16 made a commitment to provide services that develop communities and neighbourhoods so that everyone feels safe and secure, to create opportunities for communities to live healthy, active and fulfilling lives and to provide funding to support our voluntary community sector partners and associated community projects.

The revised Community Grants Criteria reflected the Corporate Plan 2012-16 and were approved by Cabinet on 12th April 2012. Cabinet subsequently agreed, on 16th January 2014, that the Community Development and Community Engagement Grant Schemes be combined from 2014/15.

The Council's new Corporate Plan 2016-2020 was approved by Council on the 29<sup>th</sup> February 2016. A review of the existing grants criteria has been undertaken and it was concluded that the existing criteria were still appropriate and aligned with the priorities of the new Corporate Plan 2016-2020.

### Implementation Timetable including Future Decisions and Scrutiny

The Community Development and Engagement Grants considered in this report will be released, providing they are approved, once the applicants have met any required payment conditions. Grant payment terms will be on a grant by grant basis, depending on the nature of the organisation/project and level of grant awarded. Payment may be made in stages, and copy invoices, or proof of project expenditure, requested.

The Community Facilities Grants will usually be released after the works have been completed and inspected. However, payment may be made in stages and copy invoices, or proof of project expenditure, requested.

It is recommended that an additional round of the Community Facilities and Community Development and Engagement Grant scheme be run in 2017 / 18 – this round will predominantly be focused on projects that deliver environmental outcomes. It is proposed that this is scheduled to come to Cabinet in February 2018. The proposed closing date for Round 4 would be 15<sup>th</sup> December 2017.

### Report Implications

The following implications have been identified for this report.

#### Financial Implications

##### *Community Facilities Grant Funding*

The remaining budget for Community Facilities Grants after Round 2 in 2017-18 was £104,002 (or £97,602, if additional works are needed for the previous East Goscote Village Hall scheme application). This report recommends that three applications are supported, totalling £30,500, leaving a balance of £73,502 (or £67,102), for future rounds of Community Facilities Grants.

##### *Community Development & Engagement Grant Funding*

The 2017/18 budget for Community Development and Engagement Grants is £61,700. The balance after Round 2 was £32,000.

The Grants Panel have reviewed their decision regarding the Worth-it Projects grant award which went to Round 2 of Community Development and Engagement Grants at the Cabinet meeting on 3<sup>rd</sup> August 2017. Their

application for funding towards the cost of a 'Resilient Parent Programme' had been scored at 43.6, and the applicant was awarded a grant of up to £7,500 (split between Community Development and Engagement and Loughborough Community Grants budgets), subject to match funding being received from the Police and Crime Commissioner (PCC).

Unfortunately, the organisation has now confirmed that they have been unable to secure PCC funding, and therefore will be unable to proceed with the application. The Panel recommends that £3,750 be allocated back to the Community Development and Engagement Grants budget, and £3,750 be allocated back to the Loughborough Community Grants budget. The new balance for Community Development and Engagement Grants is therefore, £35,750.

This Round 3 report recommends that 7 applications are supported totalling £33,915, with £28,915 of this amount being funded through the Community Development and Engagement grants scheme and £5,000 being funded from the Loughborough Community Grants budget for Loughborough based projects. Including the funds being allocated back from Worth-it Projects, this will leave a balance of £6,835 for Community Development and Engagement Grants which will, along with the outstanding Environmental Grants balance of £15,000, create an available grant total of £21,835 for Round 4.

#### *Loughborough Community Grant Funding*

Cabinet at its meeting on the 21<sup>st</sup> January 2016 (min 93) approved the recommendation that the Head of Neighbourhood Services be given delegated authority to allocate any grant budget for schemes in Loughborough that is funded through the Loughborough Special Expenses between the Loughborough Community Grants fund (maximum £2000) and a budget within the Community Development and Engagement Grants fund (maximum £10,000) ring-fenced for schemes based in Loughborough. This was to enable the budget for funding schemes in Loughborough to be more flexibly allocated between large and small applications. The intention as outlined above is to allocate £5,000 from the Loughborough Community Grants budget to the Loughborough based project, Loughborough Leggo Group.

The grant will also have £3750 allocated back from the Worth-it Project

#### *Community Development and Engagement - Environmental Grant Funding (External funding provided by Serco)*

Serco have agreed to provide £20,000 per year to Charnwood Borough Council (CBC) for grants to projects that deliver environmental outcomes. They have made a commitment to provide this funding for the next three financial years (2017/18, 2018/19 and 2019/20).

The ring-fenced budget for environmental projects in 2017/18 is £20,000. £5,000 was allocated in Round 1, there were no applications received that met these criteria in Round 2 or Round 3 and therefore this leaves a balance of £15,000. The Grants Panel recommend that an additional round of Grant applications be invited specifically for environmental projects.

## Risk Management

The risks associated with the decision Cabinet is asked to make and proposed actions to mitigate those risks are set out in the table below.

Risk Identified	Likelihood	Impact	Risk Management Actions Planned
Grants do not deliver the objectives of the Grants scheme	Unlikely	Moderate	The grants have been assessed against the criteria and will be supported with appropriate monitoring information.

## Equality and Diversity

There is a requirement in the grants criteria for each organisation that applies to either have their own Equal Opportunities Policy or provide a statement that the organisation will abide by the Council's Equal Opportunities Policy.

In addition an Equality Impact Assessment has been completed and attached at Appendix 3.

## Crime and Disorder

The grants criteria specifically cover crime and disorder with projects needing to outline how the proposed project reduces the impact of crime and anti-social behaviour and promotes stronger, cohesive and balanced communities.

## Sustainability

Many of the grants criteria are concerned with sustainability.

Key Decision: Yes

Background Papers: None

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## Part B

### Charnwood Community Grants Criteria

1. At its meeting on 12th April 2012, Cabinet agreed the revised Community Grants Criteria to reflect the changes in the Council's Corporate Plan.

The Council's new Corporate Plan 2016-2020 was approved by Council on the 29<sup>th</sup> February 2016. A review of the existing grants criteria has been undertaken and it was concluded that the existing criteria was still appropriate and aligned with the priorities of the new Corporate Plan 2016-2020.

### Community Facilities Grants

2. The criteria include the following:
  - That the maximum amount awarded would be £20,000 (was previously £30,000) for projects that link well into the Council's Corporate Plan and can achieve wider community benefits.
  - That the scheme would support up to 50% of the cost of feasibility studies, with an upper limit of £5,000.
3. Schemes are scored using an assessment matrix which looks for:
  - Well prepared schemes, with a realistic costing of the work, and projects that are well targeted, have good local support and a strong input from volunteers.
  - Projects that link well into the Council's Corporate Plan and can achieve wider community benefits.
  - Applications from organisations with a strong local base and full accessibility to the community.
  - The need of the community for the facility and the need of the organisation for the funding.
4. The assessment matrix produces a maximum score of 100. A scheme scoring below 30 on the matrix is recommended for refusal and the Grants Panel will provide feedback to the community organisation on the reasons why it was not successful. Where a scheme scores between 30 and 40 on the first assessment the Grants Panel will work with the community organisation to see whether the bid can be improved and strengthened. Schemes scoring 40 and above are normally recommended for approval. However applicants seeking a large grant which scores only just over 40 are advised that they may only receive part of the money they have applied for.

### Community Development and Engagement Grants

5. The criteria include the following:
  - Maximum amount to be awarded is £10,000.

- Provides funding for projects delivered by the voluntary and community sector
  - Must be available for the wider community
6. All applications are assessed against two measures of need: how the project meets the Council's aims and objectives in meeting identified community needs and the organisational need of grant funding from the Council to enable the project to succeed. Both measures seek to demonstrate the value for money to be obtained in providing grant funding. Twelve criteria are used to assess community need based on the aims and objectives set out in the Corporate Plan.
- How does your project promote stronger, cohesive and balanced communities (in particular encouraging people from different backgrounds to get along together)?
  - How does your project involve volunteers and how will volunteers be supported and developed?
  - How does your project promote and support physical health and well-being (in particular healthy eating, physical activity, sexual health and reduced substance misuse)?
  - How does your project promote and support improved mental health and emotional well-being?
  - How does your project reduce the impact of crime and/or anti-social behaviour?
  - How does your project improve the quality of life of people living in priority neighbourhoods?
  - How does your project improve the well-being of residents through acknowledging their diverse needs?
  - How does your project enable children, young people and older people to make a positive contribution to the communities in which they live?
  - How does your project enable older people to live independent lives?
  - How does your project promote access of local people to green spaces and the countryside?
  - How does your project add value to Charnwood's commitment to reduce the impact of climate change?
  - How does your project help promote local businesses to prosper and develop vibrant towns and villages, and support rural enterprise?
7. Five criteria are used to assess the need for the Council to provide grant funding. Organisations must demonstrate that their projects are prepared and managed well and will be encouraged to explore other funding sources where appropriate.
- Has a realistic total cost and timetable for the project been identified after being researched, for example through obtaining quotes or using reliable information from previous years?
  - Have efforts been made to obtain other funding to enable the project to begin and is the amount sought from the Council necessary to secure match funding or because other sources of funding are not available?

- What balances and reserves are available and has using these to fund the activity been considered?
  - Is the proportion of the cost of the project the Council is being asked to fund justified?
  - No specific geographically based conditions or targets are applied to grant awards but the geographical distribution of grants across the Borough is taken into account.
8. Applications are assessed qualitatively against these criteria and rated high, medium or low. These ratings are converted to a score on the following basis which rewards those applications which rate highly in meeting community need and provide a maximum possible score of 97.

*Table 1 – Conversion of rankings into scores*

Ranking	Community Need Score	Organisation Need Score
HIGH	6	5
MEDIUM	2	3
LOW	1	1
Maximum Score	72	25

#### Levels for funding

Score	Level of funding
Less than 30	Nil
30 – 40	Some of grant funding applied for
More than 40	Most or all of funding applied for

#### Community Facilities Grant Applications

9. Two applications for Community Facilities Grant funding have been received and further information has been submitted for an application that was deferred at Round 2. All three have been assessed against the grants criteria, and have been recommended for approval.

#### **Anstey Parish Council – Jubilee Hall - Score 40.7 - Recommendation to award up to £3,500**

10. This application has been submitted for funding towards the cost of providing an efficient gas central heating system for Jubilee Hall in Anstey. The hall is currently heated by inefficient electric heaters, which are expensive to run and do not sufficiently heat the hall in winter, needing to be supplemented with fan heaters. Groups that currently use the hall have complained about how cold it is in the winter, and many room hire bookings have been cancelled during this period in previous years.
11. The Parish Council would like to provide user groups with a higher standard of facility, to reduce the number of cancellations and enable groups to continue to meet. Users of the hall include:

- Lunch club for the elderly
  - Mini-Movers
  - Toddler groups and NHS clinics
  - U3A meetings (200 members)
  - Bradgate Twinning Association
  - Police Authority
  - Training events
  - Room-hire bookings for organisations and individuals (600 per year)
  - Polling Station staff
12. The application of £5,505 is for 50% of the total scheme costs of £11,010.
13. The Panel scored this scheme at 40.7 and recommends that a grant of up to £3,500 be awarded subject to the organisation providing a programme of use and more detail in relation to current users.
14. The Panel feel that the Jubilee Hall is in a good location, accessible to residents in the village and from neighbouring areas. The hall serves a growing community of people from a wide variety of backgrounds and ages, and the Panel believes that with improvement to the heating facilities, this will encourage new groups to use the facility and enable other groups to continue meeting.

**Grange Park Centre - Score 51.8 - Recommendation to award up to £20,000 subject to the applicant going through the tender process, resolving security of tenure of the land, providing evidence of securing alternative sources of funding, providing evidence of obtaining planning permission, and submitting a business plan demonstrating they have been through a value engineering process**

15. Grange Park Centre was registered as a charity in 2014. A feasibility study and assessment of community need, and a consultation in Loughborough Shelthorpe South and Loughborough Woodthorpe consisting of questionnaires to household and public events, highlighted that there are limited community spaces within the locality and that this has limited community cohesion and contributed to issues over the years.
16. The Grange Park Centre Project Group is made up of representatives of two local residents associations, the Shelthorpe Community Association and the Haddon Way Residents Association. These groups have been established for many years. During 2014/15 Shelthorpe Community Association was dormant, and Haddon Way Residents Association actively engaged with Shelthorpe with the assistance of Neighbourhood Officers at CBC, enabling them to increase members and establish a new committee.

17. The two associations are working together as part of the Grange Park Centre Project Group to build a community centre which can run services to meet local needs and affect positive change. The Project Group has been awarded a £50,000 development fund from the Big Lottery towards the cost of putting together the plans and costings for delivery of the centre and associated project. They are also preparing a Stage 3 Big Lottery Reaching Community Buildings grant application for the £500,000 needed to build the community centre.

The Grange Park Centre aims to establish a community centre for the benefit of the local communities on the south Loughborough estates, and will set up and oversee the operation of the community centre once built. Their main objectives for the community are to:

- Improve health and wellbeing
- Improve skills and educational attainment amongst young people
- Improve money management skills
- Increase community cohesion, providing long-term support in areas which have had issues for many years.

18. It is anticipated that activities that will be run from the community centre will include:

- Youth groups
- Skills/Training
- Health and Fitness Activities
- Counselling sessions
- Parent and baby groups
- Homework Club
- Room hire for community groups
- Private/corporate events
- Co-working space for local sole traders
- School use

19. The application of £20,000 is for 3.1% of the total scheme costs of £640,926. Applications for the balance of the funding have been made to Big Lottery Fund for £500,000, Biffa Award for £40,000 and Wooden Spoon for £25,000. The current proposal is an estimate from their Employers Agent, based on the current version of drawings provided by their architects. They are currently reviewing the design and looking to reduce costs to £500,000.

20. The Panel scored this scheme at 51.8 and recommends that a grant of up to £20,000 be awarded, subject to the applicant:

- Going through the tender process
- Resolving security of tenure of the land
- Providing evidence of securing alternative sources of funding

- Providing evidence of obtaining planning permission
  - Submitting an operational Business Plan
21. The Panel feel that the group have identified a strong need for this facility, which will improve community cohesion between the Shelthorpe and Haddon Way areas.

**Mountsorrel War Memorials Trust Ltd (Deferred in Round 2) – Score 40.4  
- Recommendation to award up to £7,000 subject to the organisation demonstrating they can fund the balance of the scheme**

22. An application had been submitted in Round 2 of the Community Facilities Grants for funding towards the cost of Phase Two of the Mountsorrel Memorial Centre project, which included the renewal and extension of the car parking area and the overall environmental enhancement (through landscaping, lighting and new boundary treatment) of the area.
23. The Panel had scored the scheme at 33.1 and recommended that the application be deferred to Round 3 of the Community Facility Grants, with the applicant re-submitting an application focusing on the environmental aspects of the project, which were the only elements that were eligible for funding. The costs for these elements were unclear and the application needed to be resubmitted identifying these costs, and explaining what the benefits of the environmental improvements would be on the community.
24. The applicant has submitted to Round 3 with some additional information detailing the three main components of the environmental improvement scheme, which include:
- Soft landscaping in the form of tree and shrub planting;
  - New lighting;
  - The restoration of a frontage wall at Leicester Road, to the Borough Council's Conservation Area standards.
25. The application of £20,000 is for 21.8% of the total scheme costs of £91,836.17. The remainder of the funding will come from a combination of the Parish Council, Mountsorrel War Memorials Trust, Tarmac, and contributions from individuals.
26. The Panel scored this scheme at 40.4 and recommends that a grant of up to £7,000 be awarded, subject to the organisation demonstrating they can fund the balance of the scheme.
27. The Panel note that the costs for this environmental improvement work are very high, and feel that these could be reduced. The Panel recognised that the scheme would produce environmental benefits associated with the sites conservation requirements and that the lighting was important for safety and security. For these reasons, they

feel able to make a contribution towards the cost, but are not able to fund the full amount required.

### Community Development & Engagement Grant Applications

28. Eight applications were received for funding in Round 3 for 2017/18. The Panel recommend that one of these applications, The Loughborough Leggo Group, be partially funded through the Loughborough Community Grants scheme. Eight applications have been assessed against the criteria; Seven have been recommended for support, and one has been recommended for refusal. An application approved from Round 2 has not met the required match funding needed and the panel have recommended the grant be re-allocated to the budget.

### **Sorrel Youth Café - Score 32 - Recommendation to award up to £2,750**

29. Sorrel Youth Café provides high quality targeted youth work provision. It aims to provide an informal meeting place for young people to meet, socialise and have access to reasonably priced healthy food, and it offers a range of educational and personal development opportunities. In August 2014, the café also opened as a community café, aiming to offer a supportive atmosphere to all residents of Mountsorrel, with a particular focus on supporting parents of the young people who attend at other times.
30. The organisation's trustees and the Parish Council have recognised that the café offers a good model for youth work and community engagement, and that the scope of the café's work could be widened to include other villages.
31. This application is for funding towards the cost of the provision of worker time to undertake a pilot scheme which would see outreach work taking place with young people to gather information regarding the services they would like to engage with. The pilot scheme will focus on engaging with young people in Quorn and Sileby through activity programmes concluding with a day at Beaumanor. The programmes will provide an opportunity for young people to explore and comment on their local area, theirs and others young people needs/aspirations, existing provision, future provision and resources. Young people will be supported to share their knowledge regarding where they live, support each other and to have fun. Supporting desk top research will also be undertaken to ascertain information about existing provision, existing/past consultation data and plans/strategies. Their objectives will be:
- To undertake youth work pilots in two Charnwood villages and through this, develop an understanding of the potential for service development;

- To engage with a range of stakeholders, including young people, to gain an understanding of local needs and collect factual information;
  - To bring the findings together into a single document that can be shared with cross Parish stakeholders and provide a foundation for further funding applications.
32. The benefits of the project include:
- Potential increase in provision for young people in the long term, and from a coordinated area framework;
  - Young people's engagement in the project via consultation;
  - Promotion of collective ownership of the project, with the view of further sustainable development;
  - Encouragement of greater understanding between younger and older generations;
  - Potential increase in opportunities for young people who are seen to be at risk of involvement in ASB, drug and alcohol use and other risk taking activities, to engage in positive activities;
  - Potential increase in opportunities for volunteering for adult residents, and increase in their engagement within the community.
33. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Promotes stronger, cohesive and balanced communities
  - Supports and develops volunteers effectively
  - Promotes and supports improved mental health and emotional wellbeing
  - Enables young people to make a positive contribution to the communities in which they live
34. The application of £4,516 is for 32.3% of the total scheme costs of £13,966.
35. The Panel scored this scheme at 32 and recommends that a grant of up to £2,750 be awarded.
36. The Panel recognise that there are significant youth issues in Sileby, and feel that Sorrel Youth Café have gone from strength to strength with their youth provision and are in a strong position to share their resources through outreach into neighbouring villages.

## **Shepshed Dolphin Swimming Group - Score 33 - Recommendation to award up to £3,000**

37. Shepshed Dolphin Swimming Group was established in 1981 and runs weekly disabled swimming sessions at Iveshead School pool in Shepshed. The aim of the group is to provide low cost facilities and a suitable environment for weekly pool sessions for people with a physical, sensory or learning disability, injury, weight or other medical problems, promoting the physical fitness, health, mobility and confidence of members. The pool sessions encompass the following:
- A hoist to enable access to the pool
  - Weekly lane swimming
  - Weekly free time in the pool
  - Weekly aquafit sessions (exercise class with music, designed for disabled people).
38. The application is for funding towards the general running costs of the group from January 2018 to December 2018. Costs include a lifeguard, lifeguard continuation training, pool hire, co-ordinator/fundraiser, aquafit instructor, renewal of buoyancy aids, publicity, office supplies and insurance.
39. The benefits of the project include:
- Provides a supportive environment for swimming. The majority of the group's members would not be able to attend public swimming sessions, due to lack of facilities such as a hoist, embarrassment, and fear of ridicule.
  - Low cost sessions enable disabled people from all backgrounds to access the service.
  - Swimming is a good form of exercise for those with mobility issues.
  - The group's exercises and programme of activities are developed to meet the specific needs of their members.
  - The weekly swimming sessions are often the only chance people have to participate in exercise.
40. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Promotes and supports improved mental health and emotional well-being
  - Promotes and supports physical health and wellbeing
  - Improves the wellbeing of residents through acknowledging their diverse needs.

41. The application of £7,411 is for 64% of the total scheme costs of £11,588.
42. The Panel scored this scheme at 33 and recommends that a grant of up to £3,000 be awarded.
43. The Panel feel that this is a good application with a clear link to physical and mental health outcomes, and they recognise that there is a need for the disabled facilities the group offers.

**Shuttlewood Clarke Foundation - Score 40.8 - Recommendation to award up to £770**

44. The Shuttlewood Clarke Foundation was formed in 1989, and is based at Ulverscroft Grange in Ulverscroft. The main focus of the foundation's work is to ease loneliness and suffering and to offer comfort and support to the elderly and adults of all ages with disabilities in Charnwood and Leicestershire. They provide a change of environment and different surroundings designed to inspire and energise their visitors, but at the same time feel 'at home' and comfortable. Feedback from the foundation's visitor surveys suggest that individuals would benefit from trialling new activities, therapies and opportunities to enable informed choices for activities which may be beneficial in the long term.
45. This application is for staffing and facilitator costs for ten 'Have a go' workshop sessions. The sessions will take place over a twelve month period, for two hours at a time, and will provide participants with an opportunity to learn a new skill, make new friends and socialise in a friendly, safe, inclusive setting. The sessions will be widely promoted and advertised in the Charnwood area, and the group will use their current networks and partnerships to ensure that the opportunity is available and visible to as many people as possible. The sessions will include art, dance, employability (CV support) and education.
46. The benefits of the project include:
  - Volunteers assisting at the workshops will nurture additional skills and knowledge
  - Opportunities to try out different activities, increasing interactions and promoting cross-generational relationships
  - Improved physical and emotional wellbeing
  - Increased self-esteem and confidence, promoting independence
  - Reduce loneliness and isolation
47. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
  - Promotes and supports physical health and well-being

- Promotes and supports improved mental health and emotional wellbeing
  - Improves the wellbeing of residents through acknowledging their diverse needs
48. The application of £770 is for 100% of the total scheme costs.
49. The Panel scored this scheme at 40.8 and recommends that a grant of up to £770 be awarded.
50. The Panel feel that this is a strong project with good value for money against outcomes.

**Writing East Midlands - Score 45 - Recommendation to award up to £7,500, subject to the outcome of the Heritage Lottery Fund application**

51. Writing East Midlands is a Community Interest Company which was formed in 2007, and is a literature development agency for the region, working with groups within vulnerable and isolated communities, in rural and inner-city locations, in schools, community groups, museums and libraries. The company believes that by engaging with literature in new and exciting ways, people can find their true voice, discover ways to articulate their hopes and aspirations, and enables them to work through feelings of isolation, and so encourages community cohesion. Their 'Writers Residencies' create a safe space where professional and emerging writers work with participants to explore their stories, which inspires them to explore memories and culture and find new ways of sharing that with each other. The people they work with have little or no access to creative activities, and include children and young people, ROMA communities, ex-offenders, refugee and migrant communities and women escaping domestic abuse. The Writing School provides courses, workshops and seminars taught by writing professionals to help writers of all abilities to develop their own work, as well as delivering a number of events including a large-scale conference where writers have the opportunity of meeting and working with industry professionals.
52. This application is for funding towards a year long cross-generational story sharing project, which will place a local writer in the local community to deliver a series of 36 writing and storytelling workshops based at the Old Rectory in Loughborough. They will use archive materials as a starting point, to explore the commonality of stories and memories and discover specific links to the residents of the area today. Local residents will be encouraged to share stories of how they arrived in the area, their experiences, the people they have worked and lived with, and any memories they have of the Old Rectory and the land around it. They will look at how the area has changed and where their story fits in with the history of the district and how they are as integral a part of the locality as the Old Rectory itself. The creative sessions will engage with a broad range of groups and encourage them to find universality of people's existence. A shadow writer will also assist in the creative workshops. Work produced will be displayed as part of an

exhibition at the Old Rectory Museum and in an anthology of work which will be available online and via the Loughborough History and Heritage Network.

53. They will deliver six writing or storytelling sessions with six different groups over the course of a year:

- The Three Nuns Pub – regulars at the pub are predominantly men over the age of 55 and are local residents who have memories of living and working in the area. Their stories include those of migration, poor education and work opportunities, community events and shared celebrations.
- The Falcon Centre – this charity supports vulnerable people during their reintegration back into society. Service users are predominantly in their mid-twenties and have become homeless mainly due to alcohol and drug misuse. The project will draw on the history of the area and the stories of participants to show how Loughborough is a place where newcomers can make their home.
- Fearon Hall Community Centre – will work with two separate groups; the Lunch Group for the Elderly, and the Anand Mangal Ladies Group. Sessions will be a mix of storytelling and writing, very much lead by the particular needs of each group.
- Limehurst Academy – will deliver extra-curricular writing workshops, using the Old Rectory and other archive material relating to the town to reinforce the concept of Loughborough as a place to which people have always migrated.
- The Community of Loughborough All Saints with Holy Trinity Church – will deliver writing workshops which make use of the Old Rectory and church buildings, the gravestones in the churchyard, ancient Parish records and other archive material to document stories of people moving to Loughborough in the past and currently. This should strengthen the development of links between the organisations to enable them to work towards preserving this shared heritage into the future.

54. The benefits of the project include:

- Will raise the profile of the Old Rectory and generate interest in it, potentially encouraging a wider group to volunteer and support the development of the museum.
- Will act as a focus for the community, a place to share experiences and will develop a network of people and venues within the locality.
- Bringing people together from a variety of backgrounds and generations.

- Workshops will help improve emotional wellbeing, and relieve stress.
55. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Promotes stronger, cohesive and balanced communities
  - Involves, supports and develops volunteers effectively
  - Promotes and supports improved mental health and emotional wellbeing
  - Improves the quality of life of people living in priority neighbourhoods
  - Improves the wellbeing of residents through acknowledging their diverse needs
  - Enables children, young people and older people to make a positive contribution to the communities in which they live.
56. The application of £10,000 is for 47.6% of the total scheme costs, with £10,000 being funded through the Heritage Lottery Fund, subject to a final decision which is due in December 2017.
57. The Panel scored this scheme at 45 and recommends that a grant of up to £7,500 be awarded, subject to the outcome of the Heritage Lottery Fund application.
58. The Panel feel that this is a strong application, providing an alternative way of creating good community engagement, and identifying a way to engage a wide and diverse range of people in the area.

**The Quetzal Project – Score 43.8 - Recommendation to award up to £3,895**

59. The Quetzal Project is a charity which was formed in 1989. It is a unique service aiming to bring about lasting, positive change in women aged 16 and over in Leicester, Leicestershire and Rutland, recovering from the trauma of childhood sexual abuse. The organisation is the only service in the area specialising in this client group and have over 25 years' experience, working to reduce vulnerability and isolation to achieve positive mental health outcomes through their crisis and long-term counselling service.
60. The application is for funding towards a Supporting Survivors Project, offering crisis and long-term counselling to reduce risk and equip women with the skills to manage their mental health. Over the last two years, due to the intense media attention on childhood sexual abuse, the organisation has experienced a surge in demand from services rising from 122 referrals for support in 2014/15 to 256 referrals for support in 2016/17. In response to this demand, the organisation has expanded their premises, increased their volunteer base and has taken on two part-time staff. They had been conscious that whilst the service was available to all women in Leicester and Leicestershire, they had

been unable to reach out to clients in some parts of the county. Therefore, they started a pilot project to deliver outreach in areas of high demand in West Leicestershire. This included a community venue in Loughborough accessible to any client in the Charnwood area, which has proved a great success for those women who do not wish to come to the central office venue.

61. The objectives of the project are to:

- Promote their crisis and long-term counselling service to women survivors in the Charnwood area, by targeting GP practices and other mental health professionals, community centres and groups supporting the Charnwood Community Safety Plan.
- Process referrals sensitively and carry out clinical assessments to better understand the client's background and establish a baseline of psychological well-being.
- Offer holistic therapeutic counselling to survivors of childhood sexual abuse aiming to stabilise and improve their mental health, at a pace that is comfortable to them.
- Maintain the highest standards of care and professionalism, by supporting volunteer counsellors through their staff Clinical Lead, external Clinical Supervisor and through continuous professional development.
- Continue their outreach service in Loughborough, and in line with client preferences, continue to offer telephone, online or face to face counselling at their central office. (Some clients wish to receive counselling away from the area in which they live).
- Give more women survivors in Charnwood the chance to overcome the isolation and trauma caused by childhood sexual abuse.

62. The benefits of the project include:

- Improves emotional wellbeing, helps with depression, anxiety and trauma.
- Reaches women from all backgrounds, including women who are unemployed, young, socially isolated and marginalised, disabled, those who are lesbian or bisexual, and those from different ethnic and faith backgrounds.
- Reduction in substance misuse and self-harm.
- Volunteers are supported and developed.

63. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:

- Promotes stronger, cohesive and balanced communities

- Involves, supports and develops volunteers effectively
  - Promotes and supports physical health and well-being
  - Promotes and supports improved mental health and emotional well-being
64. The application of £3,895 is for 100% of the total scheme costs.
65. The Panel scored this scheme at 43.8 and recommends that a grant of up to £3,895 be awarded.
66. The Panel feel that this is a strong application, and that there is a big gap in this area, which the project would fill. They also note that the Quetzal Project works alongside other organisations such as Living Without Abuse.

**Loughborough Wellbeing Centre - Score 44.3 - Recommendation to award up to £6,000**

67. Loughborough Wellbeing Centre is a Community Interest Company, and was formed in October 2014. The organisation provides support to adults aged 18 and over, who are recovering from mental health problems in the Charnwood area, and aims to:
- Provide a safe and welcoming environment
  - Increase self-confidence, and self-care skills
  - Improve their awareness and encourage access to appropriate support services
  - Encourage their participation and involvement at the sessions
  - Promote and encourage volunteering opportunities
  - Establish a peer to peer support network
  - Reduce social isolation
  - Promote wellbeing and recovery to improve mental health
  - Improve self-resilience to cope with day to day issues
68. The application is for funding towards the expansion of the wellbeing café, developing and building on the delivery of the recently completed pilot that successfully delivered weekly daytime well-being café sessions for the last six months at Loughborough Leisure Centre. The aim is to continue to grow the weekly daytime café, and expand the offer so that they can roll out further outreach cafes, piloting in two new venues across Charnwood. These would be held at the Soar Valley and South Charnwood Leisure Centres, given the success of the initial pilot. The project will become self-sustaining in the near future, with a small membership fee of £1 per café session charged to each member.
69. The funding required is towards the cost of a sessional worker to ensure that the café sessions are planned, structured, delivered professionally and supervised. The sessional worker will support and

supervise the café volunteers, and deal with any safeguarding issues that may arise. The worker is a Mental Health First Aider, a skilled facilitator, coach and trainer. They will deliver a number of tailored fun and interactive 'Skilled for Health' sessions, which will give café members the tools to lead a healthy lifestyle. Based around discussions and fun activities, the sessions will look at lots of health related topics including, for example:

- Eating balanced meals and portion sizes
- How to shop and cook healthy food on a budget
- Fun ways of keeping fit
- Emotional well-being and thinking positively
- Stopping smoking/costs of smoking
- Alcohol
- Managing in the community

70. The benefits of the project include:

- An increased number of café sessions and members
- Improvement in confidence and wellbeing for café members
- Reduction of social isolation
- Enable recovery skills and self-resilience
- Café volunteers are able to continue the next step in their journey to recovery

71. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:

- Promotes stronger, cohesive and balanced communities
- Promotes and supports physical health and wellbeing
- Promotes and supports improved mental health and emotional wellbeing
- Improves the wellbeing of residents through acknowledging their diverse needs

72. The application of £7,436 is for 57.7% of the total scheme costs of £12,896.

73. The Panel scored this scheme at 44.3 and recommends that a grant of up to £6,000 be awarded.

74. The Panel feel that this is a strong application and note that the organisation is planning to be self-sustaining, and has been working with the Voluntary & Community Sector Development Officer to identify future funding . Due to the café's success in Loughborough, the Panel feel this is a good foundation for the outreach cafes.

**The Loughborough Leggo Group - Score 60.5 - Recommendation to award up to £10,000 (£5,000 of this to be awarded through the Loughborough Community Grants scheme)**

75. The Loughborough Leggo Group was formed in 2015, and is based at Fearon Hall, supporting 25 young people aged 10-19 years with special needs, who have physical, mild learning and social interaction difficulties, and several of them have anxiety and mental health issues. Nearly all of their members have autism or other conditions that impact young people, such as ADHD, ADD, Aspergers Syndrome, Cerebral Palsy, Down's Syndrome, Dyspraxia or Dyslexia. They aim to enable these young people to achieve their potential through:
- The provision of recreational and leisure activities to aid their co-ordination, strength and general wellbeing;
  - The provision of support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals;
  - The provision of support to meet their emotional and mental wellbeing needs.
76. The organisation currently delivers a Friday night youth club, providing a programme of structured physical and social activities in which gross and fine motor skills, co-ordination and strength can be developed. Members are encouraged to participate in various games and sporting activities that they would not ordinarily be able to play, but that have been devised and modified to meet their individual needs.
77. They have signposted sixteen families to support agencies and services throughout the past year, such as Charnwood Autism Group, Glebe House, Inclusion Support and ADHD Solutions, reducing the impact on Council services. Feedback from parents also highlighted a need for extra support for the parents, which is being provided through a Parents' Forum, which the organisation wishes to continue and develop.
78. Membership of the group has increased, and they are now operating a waiting list, with eight young people currently waiting for a place. In addition the capacity of the group will be increased from autumn 2017 by splitting Friday evenings into two sessions, one for 10-14 year olds from 6.00 – 8.00pm, and one for 15-19 year olds from 7.30 – 9.30pm. This should allow them to double the number of young people who are able to attend. Shire Community Grant funding was secured for 2017-18, to enable the group to adapt their way of working.
79. The application is for funding towards the full cost of the venue hire and part costs for both sessional lead and deputy workers from January to December 2018.

80. The benefits of the project include:
- Increase in physical activity for the young people;
  - Participants' increase in confidence and self-esteem;
  - Improvement of social skills and independence;
  - A support network for parent.
81. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Promotes stronger, cohesive and balanced communities
  - Involves, supports and develops volunteers effectively
  - Promotes and supports physical health and wellbeing
  - Promotes and supports improved mental health and emotional wellbeing
  - Improves the quality of life of people living in priority neighbourhoods
  - Improves the well-being of residents through acknowledging their diverse needs
82. The application of £9,600 is for 57.7% of the total scheme costs of £16,624.
83. The Panel scored this scheme at 60.5 and recommends that a grant of up to £10,000 be awarded.
84. The application was high scoring, and the Panel feel that this is an invaluable project with very good outcomes. Given the total cost of the project the panel recommend an increased amount which is over the application request, to help with the additional funding required.

### **CLASP – The Carers Centre - Score 19.3 - Recommendation to decline**

85. The Carers Centre was formed over 25 years ago and is a registered charity based in Leicester. The organisation aims to:
- Enhance the quality of life of carers and their families
  - Empower carers to maximise their rights and entitlements
  - Raise public awareness of carers and their needs
  - Raise awareness of the value of carers and their contribution to society
  - Become a recognised centre of excellence.
86. This application is for funding towards two 3-hour training sessions, one concentrating on first-aid, and the other on safe moving and handling. These practical training sessions aim to train carers in how to care in a safe and secure way.
87. The benefits of the project include:

- Opportunity for carers to meet other carers in similar positions, and therefore reducing isolation
  - Reduced risk of injury
  - Improvement in physical and mental health and wellbeing
  - Improvement in quality of life for carers, and enables those cared for to remain more independent
  - Increasing carers' confidence
88. The application of £730 is for 100% of the total scheme costs.
89. The Panel scored this scheme at 19.3 and recommends that their application for funding be declined.
90. The Panel note that funding is required for training for carers, that there is no community aspect, and that therefore the project did not meet the criteria of the grants scheme. They also feel that the application has not included much information, and note that the project is open to all Boroughs, and not specific to Charnwood.

**Worth-it Projects – Resilient Parent Programme - Recommend to re-allocate £7,500 grant back into budget**

91. The Panel reviewed the information received from Worth-it Projects that confirmed that they had not been successful in securing the match funding from the Police & Crime Commissioner
92. The Panel note that the project was unable to progress as additional funding could not be found and recommended the allocated amount be returned to the appropriate budgets

Appendices

Appendix 1 – Community Facilities Grants Summary

Appendix 2 – Community Development and Engagement Grants Summary

Appendix 3 – Equality Impact Assessment

**APPENDIX 1**

**Round 3, 2017/18 - Community Facilities Grants Summary**

**Budget - £109,802**  
**Balance after Round 2: £104,002**  
**Balance Remaining - £73,502**

<b>Applicant</b>	<b>Project description</b>	<b>Amount applied for (£)</b>	<b>Total project cost (£)</b>	<b>Total score</b>	<b>Recommendation</b>
Grant Ref: 1116 Anstey Parish Council	Heating improvements to Jubilee Hall	5,505	11,010	40.7	Approve up to £3,500
Grant Ref: 1119 Grange park Community Centre	Community Centre – new build	20,000	640,926	51.8	Approve up to £20,000
Grant Ref: 1104 Mountsorrel War Memorials Trust (Deferred from Round 2)	Environmental improvements at new Mountsorrel Memorial Centre	20,000	91,836	40.4	Approve up to £7,000

**APPENDIX 2**

**Budget for 2017-18: £61,700  
Balance after Round 2: £32,000  
Balance Remaining: £6,835**

**Round 3, 2017/18 - Community Development and Engagement Grants Summary**

<b>Applicant</b>	<b>Project description</b>	<b>Amount applied for (£)</b>	<b>Total project cost (£)</b>	<b>Community need score</b>	<b>Organisation need score</b>	<b>Total score</b>	<b>Recommendation</b>
Grant Ref: 1118 Sorrel Youth Café	Charnwood Parish Crossover – Youth Strategy	4,516	13,966	16	16	32	Approve up to £2,750
Grant Ref: 1120 Shepshed Dolphin Swimming Group	Running costs for weekly disabled swimming sessions	7,411	11,588	18	15	33	Approve up to £3,000
Grant Ref: 1121 Shuttlewood Clarke Foundation	‘Have a go’ Workshops	770	770	23.3	16	39.3	Approve up to £770

<b>Applicant</b>	<b>Project description</b>	<b>Amount applied for (£)</b>	<b>Total project cost (£)</b>	<b>Community need score</b>	<b>Organisation need score</b>	<b>Total score</b>	<b>Recommendation</b>
Grant Ref: 1122 Writing East Midlands	Writing and storytelling workshops at the Old Rectory	10,000	21,000	27.5	17.5	45	Approve up to £7,500
Grant Ref: 1123 The Quetzal Project	Supporting Survivors Project	3,895	3,895	27.8	16	43.8	Approve up to £3,895
Grant Ref: 1124 Loughborough Wellbeing Centre CIC	Expansion of Wellbeing Café	7,436	12,896	27.8	16.5	44.3	Approve up to £6,000
Grant Ref: 1128 The Loughborough Leggo Group	Running Costs for Friday night Youth Club	9,600	16,624	43	17.5	60.5	Approve up to £10,000 £5,000 from Community & Development Grant £5,000 from Loughborough Community Grant
Grant Ref: 1115 CLASP – The Carers Centre	Carers Training	730	730	11.8	7.5	19.3	Decline

<b>Applicant</b>	<b>Project description</b>	<b>Amount applied for (£)</b>	<b>Total project cost (£)</b>	<b>Community need score</b>	<b>Organisation need score</b>	<b>Total score</b>	<b>Recommendation</b>
Grant Ref: 1094 Worth-it Projects	Resilient Parent Programme	8,194	18,454	28.8	14	43.6	Allocate £3750 grant back to the Community Development & Engagement Grant and £3750 to the Loughborough Community Grant

**Charnwood Borough Council**

**Equality Impact Assessment  
'Knowing the needs of your customers and employees'**

■ **Background**

An Equality Impact Assessment is an improvement tool. It will assist you in ensuring that you have thought about the needs and impacts of your service/policy/function in relation to the protected characteristics. It enables a systematic approach to identifying and recording gaps and actions.

■ **Legislation- Equality Duty**

As a local authority that provides services to the public, Charnwood Borough Council has a legal responsibility to ensure that we can demonstrate having paid due regard to the need to:

- ✓ Eliminate discrimination, harassment and victimisation
- ✓ Advance Equality of Opportunity
- ✓ Foster good relations

For the following protected characteristics:

1. Age
2. Disability
3. Gender reassignment
4. Marriage and civil partnership
5. Pregnancy and maternity
6. Race
7. Religion and belief
8. Sex (Gender)
9. Sexual orientation

What is prohibited?

1. Direct Discrimination
2. Indirect Discrimination
3. Harassment
4. Victimisation
5. Discrimination by association
6. Discrimination by perception
7. Pregnancy and maternity discrimination
8. Discrimination arising from disability
9. Failing to make reasonable adjustments

■ **Step 1 – Introductory information**

Title of the policy	Community Development & Engagement Grant and Community Facilities Grant.
Name of lead officer and others undertaking this assessment	Julie Robinson
Date EIA started	March 2017
Date EIA completed	March 2017

■ **Step 2 – Overview of policy/function being assessed:**

Outline: What is the purpose of this policy? (Specify aims and objectives)
<p>Charnwood Borough Council recognises the value and contribution of individuals, voluntary sector organisations and other community-led projects and the benefits they provide to the residents of Charnwood.</p> <p>Through our Charnwood grant schemes we provide a range of grants to help these organisations, groups and individuals access the funding support they need.</p> <p>Three times a year Cabinet considers applications for revenue funding for the Community Facilities Capital Grants and Community Development and Engagement Grants Schemes.</p> <p>It is the Councils aim to ensure the grants process is inclusive of all community groups and funding supports projects targeting individuals across a range of protected characteristics, as outlined in the Equality Act 2010.</p>
What specific group/s is the policy designed to affect/impact and what is the intended change or outcome for them?
<p>It is the Councils aim to ensure that the grants process is inclusive of all community groups and funding supports projects targeting individuals/ residents across a range of protected characteristics, as outlined in the Equality Act 2010.</p> <p>Analysis is therefore undertaken to ensure that the grant are distributed in a reasonable and proportionate manner.</p>
Which groups have been consulted as part of the creation or review of the policy?
<p>Evaluation takes place on successful applications to analyse whether there any gaps with regards to the protected characteristics in order to ensure the grants process is fair and equal to all. In particular analysis is undertaken to determine any barriers which may prevent specific community groups/ communities of interest from successfully applying or even applying at all to Charnwood Grants.</p>

■ **Step 3 – What we already know and where there are gaps**

List any existing information/data do you have/monitor about different diverse groups in relation to this policy? Such as in relation to age, disability, gender reassignment, marriage and civil partnership, pregnancy & maternity, race, religion or belief, sex, sexual orientation etc.

Data/information such as:

- Consultation
- Previous Equality Impact Assessments
- Demographic information
- Anecdotal and other evidence

- Analysis of successful Community Development & Engagement Grants and Community Facilities Grants 2016/17

What does this information / data tell you about diverse groups? If you do not hold or have access to any data/information on diverse groups, what do you need to begin collating / monitoring? (Please list)

Number & total of grants awarded based on protected characteristic:

	<b>Number of grants awarded</b>	<b>Total funding approved</b>
<b>Age</b>	6	£12,200
<b>Disability</b>	3	£8,500
<b>Gender Reassignment</b>	0	£0
<b>Pregnancy &amp; Maternity</b>	1	£10,000
<b>Race</b>	2	£19,100
<b>Religion or Belief</b>	N/A	N/A
<b>Sex/ Gender</b>	1	£7,500
<b>Sexual Orientation</b>	0	£0
<b>No Characteristic/ Wider Community</b>	8	£70,734
<b>TOTAL</b>	21	£128,034

N.B. The characteristic of Marriage and Civil Partnership was not included due its status within the Equality Act 2010 legislation.

It is acknowledged that some of the approved grants are towards projects which support individuals with multiple characteristics and those projects supporting the wider community have a wide range of beneficiaries.

■ **Step 4 – Do we need to seek the views of others? If so, who?**

In light of the answers you have given in Step 2, do you need to consult with specific groups to identify needs / issues? If not please explain why.

Further equalities monitoring may be required for those projects which have applied and are deemed unsuccessful in order to identify any further issues or potential barriers.

However, at this stage of analysis it is felt the information currently held is sufficient to analysis trends and determine any barriers or negative impacts.

■ **Step 5 – Assessing the impact**

In light of any data/consultation/information and your own knowledge and awareness, please identify whether the policy has a positive or negative impact on the individuals or community groups (including what barriers these individuals or groups may face) who identify with any 'protected characteristics' and provide an explanation for your decision (please refer to the general duties on the front page).	
	<b>Comments</b>
<b>Age</b>	There is a reasonable proportion of grant funding awarded to projects relating to Age. Of the grants awarded, there is a reasonable proportionate spread between projects for older and younger people. The process has therefore created a positive impact in relation to the protected characteristic of Age.
<b>Disability (Physical, visual, hearing, learning disabilities, mental health)</b>	There is some grant funding awarded to projects relating to disability. In addition it is acknowledged that some of the projects funded are cross- cutting and support individuals with multiple characteristics. Therefore, creating further positive impacts for people with disabilities. The process has therefore created a positive impact overall in relation to the protected characteristic of Disability.
<b>Gender Reassignment (Transgender)</b>	No projects have been specifically funded to support the protected characteristic of Gender Reassignment. The impact of this is neutral as there have been no applications to date. However it is acknowledged that specific marketing / promotion of Charnwood Grants could take place where specific support groups etc. meet for further awareness raising.
<b>Race</b>	There is a reasonably large amount of grant funding awarded to projects relating to Race. In additional it is acknowledged that some of the projects funded are cross- cutting and support individuals with multiple characteristics.
<b>Religion or Belief (Includes no belief)</b>	Whilst Charnwood Grants do not specifically support religious groups/ activities, it does provide funding to faith groups who are delivering activities for the wider community.  The impact is therefore neutral with regards to the protected characteristic of religion or belief with the acknowledged that wider benefits are created for the wider community.
<b>Sex (Gender)</b>	There is some grant funding awarded to projects relating to Gender. In addition it is acknowledged that some of the projects funded are cross- cutting and support individuals with multiple characteristics. The process has therefore created a positive impact in relation to the protected characteristic of Gender.

<b>Sexual Orientation</b>	No projects have been specifically funded to support the protected characteristic of Sexual Orientation. The impact of this is neutral as there have been no applications to date. However it is acknowledged that specific marketing / promotion of Charnwood Grants could take place where specific support groups etc. meet for further awareness raising.
<b>Other protected groups (Pregnancy &amp; maternity, marriage &amp; civil partnership)</b>	There is some grant funding awarded to projects relating to Pregnancy & Maternity. In addition it is acknowledged that some of the projects funded are cross-cutting and support individuals with multiple characteristics. The process has therefore created a positive impact in relation to the protected characteristic of Pregnancy & Maternity.
<b>Other socially excluded groups (carers, low literacy, priority neighbourhoods, health inequalities, rural isolation, asylum seeker and refugee communities etc.)</b>	The grants which focus on the wider community have a wide range of benefits, particularly for residents from priority neighbourhoods or areas of deprivation.

Where there are potential barriers, negative impacts identified and/ or barriers or impacts are unknown, please outline how you propose to minimise all negative impact or discrimination.

Please note:

- a) If you have identified adverse impact or discrimination that is illegal, you are required to take action to remedy this immediately.
- b) Additionally, if you have identified adverse impact that is justifiable or legitimate, you will need to consider what actions can be taken to mitigate its effect on those groups of people.

No negative impacts or potential barriers have been identified. However it is acknowledged that specific marketing / promotion of Charnwood Grants could take place for the protected characteristics of Gender Reassignment and Sexual Orientation.

Summarise your findings and give an overview as to whether the policy will meet Charnwood Borough Council's responsibilities in relation to equality and diversity (please refer to the general duties on the front page).

It is the opinion that the Community Development & Engagement Grant and the Community Facilities Grant comply with Charnwood Borough Council's equality and diversity responsibilities. It will further promote equal opportunities and achieve positive outcomes.

### ■ Step 6- Monitoring, evaluation and review

Are there processes in place to review the findings of this Assessment and make appropriate changes? In particular, how will you monitor potential barriers and any positive/ negative impact?

Monitoring will continue on a quarterly and annual basis to assess the grant applications that are successful. Continuous monitoring and analysis will aim to identify gaps which may potentially highlight barriers or negative impacts towards specific community groups/ communities of interest.

Further equalities monitoring will be explored for those projects which have applied and are deemed unsuccessful, for the further identification of issues or potential barriers.

How will the recommendations of this assessment be built into wider planning and review processes? e.g. policy reviews, annual plans and use of performance management systems.

Where barriers/ negative impacts are identified, the mitigating action and progress against this will be included within the relevant service plan.

■ **Step 7- Action Plan**

**Please include any identified concerns/actions/issues in this action plan:**

**The issues identified should inform your Service Plan and, if appropriate, your Consultation Plan**

Reference Number	Action	Responsible Officer	Target Date
001	Continue to monitor the Grants on a quarterly and annual basis to assess the grant applications that are both successful and unsuccessful.	J. Robinson	March 2018

■ **Step 8- Who needs to know about the outcomes of this assessment and how will they be informed?**

	Who needs to know (Please tick)	How they will be informed (we have a legal duty to publish EIA's)
Employees	✓	This EIA will be published on the Council's website.
Service users	✓	
Partners and stakeholders	✓	
Others	✓	
To ensure ease of access, what other communication needs/concerns are there?	✓	

<b>Please delete as appropriate</b>
<b>I agree with this assessment / action plan</b>
<b>If disagree, state action/s required, reasons and details of who is to carry them out with timescales: N?A</b>
<b>Signed (Service Head): Julie Robinson</b>
<b>Date: 28.03.2017</b>

[Please send completed & signed assessment to Suzanne Kinder for publishing.](#)