

**CABINET  
18TH MARCH 2010**

PRESENT: The Leader (Councillor Preston)  
Councillors Bokor, Bush, Fryer, Harley, Lewis, Osborne and Snartt.

Councillors Barkley and Wise (Cabinet Support Member) were also in attendance.

APOLOGIES: Councillor Slater and Cllr Harper-Davies (Cabinet Support Member)

161. DISCLOSURES OF PERSONAL INTERESTS

A disclosure of a Personal and Prejudicial Interest was made by Councillor Lewis – as Company Secretary of Human Rights and Equalities Charnwood, in item 13 on the agenda – Service Review – Community Grants Scheme.

162. LEADER'S ANNOUNCEMENTS

There were no Leader's announcements.

163. MINUTES

The minutes of the meeting held on 18th February 2010 were confirmed and signed.

164. QUESTIONS UNDER COUNCIL PROCEDURE RULES 29(ii) AND 39

The following question was received in accordance with Council Procedure Rule 29(ii).

164.1 Councillor Hampson – General Election Resources

“In response to a campaign being lead by the BBC and the public in general will the leader or his chosen representative confirm that the Returning Officer will have at his disposal all the necessary resources, as are needed, to make, as early as is possible, a declaration of the results at the next parliamentary election (whenever that may be)?”

The Leader, Councillor Preston, replied:

“The Returning Officer already has detailed plans prepared in readiness for whenever the next parliamentary election is called. These plans ensure that the necessary resources are available to allow the electoral process to be undertaken in a lawful, efficient and timely manner.”

Councillor Hampson, in asking a supplementary question and making a statement, added that he would have preferred a fuller response. Both Conservative and Labour group members throughout the country were

urging all Districts to undertake the count at the earliest opportunity. With the potential for a Bill enforcing evening counts, officers needed to be prepared. The People of Loughborough were very eager to receive the results as quickly as possible and this should be achievable following the Council's purchase of counting machines to ease the process and the remuneration received by the Returning Officer.

The Returning Officer responded to Councillor Hampson's supplementary statement by stating that it was essential for the Council to take into account the logistics and risks involved, especially for staff, and he had a duty to mitigate these. The desire for results to be declared as early as possible was understood. No formal statement on the timing of the count had yet been made. Currently, Friday was deemed preferable but the matter would be reviewed and the concerns raised taken into account. Whenever the count would be held, results would be declared as quickly as possible.

165. PETITION RECEIVED AT COUNCIL – CLOSURE OF HALL CROFT TOILETS, SHEPSHED

A report of the Director of Leisure and Environment setting out a petition from local residents objecting to the closure of Hall Croft toilets in Shepshed was submitted (item 6 on the agenda filed with these minutes).

In accordance with Council Procedure Rule 36(ii), Councillor Popley addressed the Cabinet concerning the petition she had presented to Council on 1st March 2010. Councillor Popley requested that consideration be given to the upgrading of toilet facilities in Shepshed, including baby changing facilities. The petition continued to gain support and matters had been discussed by Shepshed Town Council but sufficient funding was not available to allow the Town Council to take over the running of facilities. Both public health and human rights concerns had been raised and visitors to the town were amazed at their poor state. Although Shepshed was the second largest town in the Borough, a quarter of the size of Loughborough, it had less than a quarter of the toilet facilities of Loughborough. Councillor Popley thanked the Cabinet for considering both the petition and the report of the Public Conveniences Panel, which had been considered at their meeting held on 18th February 2010.

**RESOLVED** that the petition and the current timetable for the review of the service be noted.

Reason

Toilet provision could not be considered until the outcomes of the service review were known.

166. CAPITAL PLAN AMENDMENT REPORT

A report of the Chief Executive proposing changes to the 2009/10 to 2011/12 Capital Plan, and its financing, including changes up to 24th February 2010, was submitted (item 7 on the agenda filed with these minutes).

Also considered were Appendices 1 and 2 (filed with the report), which had been circulated following publication of the report.

**RESOLVED that it be recommended to Council** that the current Capital Plan for 2009/10 to 2011/12, in the sum of £33,347.1k, be approved.

Reason

To enable the Capital Plan to be the basis for capital spending by the Council and so that the schemes could proceed.

167. TREASURY MANAGEMENT STRATEGY STATEMENT, MINIMUM REVENUE PROVISION STRATEGY AND ANNUAL INVESTMENT STRATEGY 2010-11

A report of the Chief Executive was submitted which set out the revised Treasury Management Strategy Statement reflecting the Revised CIPFA Treasury Management Code of Practice 2009, as well as the Annual Minimum Revenue Provision strategy and the Annual Investment Strategy (item 8 on the agenda filed with these minutes).

An error in Table 4 of Appendix 3 was highlighted; the row detailing 'Upper limit for fixed rate exposure' should have stated 100% and the row detailing 'Upper limit for variable rate exposure' should have stated 75%.

**RESOLVED that it be recommended to Council**

1. that the Treasury Management Strategy Statement, Minimum Revenue Provision Strategy and Annual Investment Strategy as shown in Appendix A of the report of the Chief Executive, be approved;
2. to approve the Prudential Indicators set out in Tables 3, 4 and 5 of Appendix 3 of Appendix A of item 8 on the agenda filed with these minutes; and
3. that the Council's Financial Regulations be amended to include the following clauses:
  - A. The Council will create and maintain, as the cornerstones for effective treasury management:
    - (i) a treasury management policy statement, stating the policies, objectives and approach to risk management of its treasury management activities

- (ii) suitable Treasury Management Practices (TMPs), setting out the manner in which the organisation will seek to achieve those policies and objectives, and prescribing how it will manage and control those activities
  - (iii) the content of the policy statement and TMPs will follow the recommendations contained in Sections 6 and 7 of the CIPFA Code, subject only to amendment where necessary to reflect the particular circumstances of this organisation. Such amendments will not result in the Council materially deviating from the Code's key principles.
- B. The Council will receive reports on its treasury management policies, practices and activities, including, as a minimum, an annual strategy and plan in advance of the Council year, a mid-year review and an annual report after its close, in the form prescribed in its TMPs.
- C. The Council delegates responsibility for the implementation and regular monitoring of its treasury management policies and practices to the Cabinet, and for the execution and administration of treasury management decisions to the Chief Financial Officer (Section 151 Officer), who will act in accordance with the Council's policy statement and TMPs and, if he/she is a CIPFA member, CIPFA's Standard of Professional Practice on Treasury Management.
- D. The Council nominates the Audit Committee to be responsible for ensuring effective scrutiny of the treasury management strategy and policies.

#### Reasons

1. To ensure that the Council's governance and management procedures for Treasury Management reflect best practice and comply with the Revised CIPFA Treasury Management in the Public Services Code of Practice, Guidance Notes and Treasury Management Policy Statement.
2. To ensure that funding of capital expenditure be taken within the totality of the Council's financial position and that borrowing and investment would only be carried out with proper regard to the Prudential Code for Capital Finance in Local Authorities.
3. To ensure that the Council's Financial Regulations comply with the CIPFA Treasury Management Code of Practice 2009.

#### 168. TREASURY MANAGEMENT PRACTICES

A report of the Chief Executive, seeking the adoption by the Council of Treasury Management Practices to comply with the requirements of the CIPFA Treasury

Management in the Public Services Code of Practice, was submitted (item 9 on the agenda filed with these minutes).

**RESOLVED that it be recommend that Council** that the revised Treasury Management Practices, as detailed in the Appendix of the report of the Chief Executive, be approved.

Reason

To meet the requirements of the revised CIPFA Code on Treasury Management Policies. Additionally, the Prudential Code of Capital Finance in Local Authorities, which under the provisions of the Local Government Act 2003 took effect from 1st April 2004, requires as its first prudential indicator that the local authority has adopted the CIPFA Code.

169. CONTRACT PROCEDURE RULES – UPDATE TO PROCUREMENT THRESHOLDS

A report of the Director of Governance and Procurement seeking approval to make amendments to the Contract Procedure Rules agreed by Cabinet on 15th January 2004 in order to align procurement thresholds with current procurement good practice and ensuring that the Council had a consistent approach to dealing with quotations and tenders was submitted (item 10 on the agenda filed with these minutes).

**RESOLVED it be recommended to Council that** the following changes to the Contract Procedure Rules be approved and that the Constitution be amended accordingly:

- (i) that paragraph (1) of Rule 3 be amended to:  
“Before commencing any proposed procurement process with an estimated value of £25,000 or more, the appropriate Head of Service must consult the persons mentioned below:-“  
(Context note: Persons mentioned are the Contract Compliance Officer, relevant Cabinet Lead Member and Head of Financial services)
  
- (ii) that paragraph (3) of Rule 3 be amended to:  
“At the beginning of each financial year the Contract Compliance Officer will submit an Annual Procurement Plan to Cabinet for approval, containing details of the contracts above £25,000 to be let in that financial year. In approving the report, the Cabinet will agree for each contract the form of tender evaluation arrangements, whether the tender specification needs to be approved by Cabinet and whether authority is delegated to the Contract Compliance Officer to agree exceptions and open negotiation procedures.

Any contracts not in the annual plan must have their specification and arrangements agreed by Cabinet before procurement begins”.

- (iii) that paragraph (1) of Rule 4 be amended to:  
“This Procedure rule applies to all contracts above £75,000 where Cabinet has approved a Head of Service’s request to compile a list of the firms to be invited to tender/quote for specific contracts.”  
(Context note: Rule 4 relates to selective tendering procedures)
  
- (iv) that paragraph (1) of Rule 5 be amended to:  
“This Procedure rule applies to contracts with an estimated value of £75,000 or more, and where no list has been approved under Procedure rule 4, or if the Contract Compliance Officer considers that Procedure rule 4 is inappropriate.”  
(Context note: Rule 5 relates to restrictive tendering procedures)
  
- (v) that paragraph (2) of Rule 5 be amended to:  
“Public Notice must be given in Source Leicestershire and on the Council’s Web Site if the estimated value of the contract exceeds £25,000. The notice must set out details of the proposed contract, and invite firms interested to apply within such period as may be specified, (being not less than ten days), for permission to tender. Clear instructions shall be given regarding the arrangements for the delivery and receipt of applications with particular reference to a deadline for receipt. The rule for the receipt of applications will be the same as that for tenders as set out in Procedure rule 14. (4).”
  
- (vi) that paragraph (1) of Rule 6 be amended to:  
“This Procedure rule applies to contracts with an estimated value of £75,000 or more, if no appropriate Approved List exists or if the Contract Compliance Officer considers Procedure rules 4 and 5 are inappropriate.”  
(Context note: Rule 6 relates to open tendering procedures)
  
- (vii) that paragraph (2) of Rule 6 be amended to:  
“In any such case at least ten days public notice must be given in Source Leicestershire and on the Council’s Website if the estimated value of the contract exceeds £25,000, setting out details of the proposed contract, inviting tenders and stating the last date on which tenders will be received.”
  
- (viii) that paragraph (1) of Rule 7 be amended to:

“This Procedure rule applies to contracts with an estimated value of £75,000 or more, if the Contract Compliance Officer considers that Procedure rules 4, 5, and 6 are inappropriate.”

(Context note: Rule 7 relates to negotiated tendering procedures)

(ix) that the heading of Rule 8 be amended to:

“COMPETITION REQUIREMENTS FOR CONTRACTS BELOW £75,000”

(x) that paragraph (2) of Rule 8 be amended to:

“The appropriate Head of Service must invite at least three written quotations for a proposed contract with an estimated value of over £5,000 and up to £75,000. For contracts valued between £25,000 and £75,000 the written quotations shall be returned to the Contract Compliance Officer for opening. If three quotations cannot be obtained due to lack of suitable firms prepared to quote, then the Contract Compliance Officer must keep a record of the reasons for this.”

(xi) that paragraph (3) sub paragraph (e) of Rule 18 be amended to:

“Notwithstanding the above, the appropriate Head of Service must, prior to the Borough Council entering into any contract, ensure that the Head of Financial Services has approved the financial standing of the firm to whom it is proposed to award the contract, in accordance with Financial Procedure Rules, and where the contract value exceeds £75,000, the Head of Financial Services has carried out a detailed financial appraisal of the proposed contractor.”

(Context note: Rule 18 relates to acceptance of tenders / quotations and award of contracts)

### Reasons

(i) – (iv), (vi), (viii), (ix) and (xi) - To increase existing thresholds to levels which are proportionate in respect of the financial scale of the Council, risk management considerations and the bureaucracy required of differing procurement methods.

(v), (vii) and (x) - To ensure consistency in dealing with quotations and tenders.

### 170. WINDMILL ROAD “GREEN HOUSE” LOUGHBOROUGH

A report of the Director of Loughborough Regeneration, detailing the outcome of an “Expression of Interest” application for European Regional Development Funding for

the Windmill Road “Green House” project, was submitted (item 11 on the agenda filed with these minutes).

**RESOLVED**

1. that the outcome of the “Expression of Interest” application for European Regional Development Funding for this project be noted; and
2. that the scheme be held as a reserve project for reconsideration should funds become available from either internal or external sources.

Reasons

1. To advise of the current funding position.
2. To enable the scheme to be brought forward should funding opportunities arise.

171. NEW BUILD COUNCIL HOUSING FUNDING AND PROCUREMENT

A report of the Chief Executive, proposing the funding and procurement arrangements for the Council’s New Build Council House Programme, was submitted (item 12 on the agenda filed with these minutes).

Also considered were Appendices 1 and 2 (filed with the report), which had been circulated following publication of the report.

An error was highlighted in the ‘Background’ section of the report; Reference to the Cabinet meeting held on 1st October 2010 should have stated 1st October 2009.

**RESOLVED**

1. that the offer of funding from the Homes and Communities Agency be accepted and a scheme to the value of one million, three hundred thousand pounds be added to the Capital Programme in respect of the Local Authority New Build Housing scheme;
2. that Delegated Authority be given to the Director of Governance and Procurement to let a contract under the East Midlands Property Alliance Intermediate Framework in respect of the Local Authority New Build Housing scheme; and
3. that Delegated Authority be given to the Director of Governance and Procurement to deal with any covenants, easements, licences or any land related issue relating to the development of the Local Authority New Build Sites.



## Reasons

1. To put the funding package for this scheme in place.
2. To comply with standing orders on the letting of Capital contracts and achieve value for money in the procurement of this scheme.
3. To deal with land issues in a timely manner and allow the delivery of the scheme within the prescribed timescales.

## 172. SERVICE REVIEW – COMMUNITY GRANTS SCHEME

A report of the Director of Governance and Procurement setting out the results of the Service Review of the Community Grants scheme and proposing new arrangements for the assessment of grant applicants and the allocation of grant funding was submitted (item 13 on the agenda filed with these minutes).

A Supplementary Report of the Director of Governance and Procurement was submitted providing information on responses to consultation on the review received following publication of the Cabinet agenda (filed with these minutes).

The report of the Ad-hoc Scrutiny Group (Service Reviews) was also considered (filed with these minutes). In accordance with Scrutiny Procedure Rule 8(c), Councillor Hampson, as Chair of the Ad-hoc Scrutiny Group (Service Reviews), addressed Cabinet.

Councillor Lewis, having declared a personal and prejudicial interest in this item, as company secretary of Human Rights and Equalities Charnwood, left the room during consideration of the matter and took no part in the discussion nor the voting.

## **RESOLVED**

- I. that the following design principles for the new Community Grants scheme be approved:
  - (i) The Council will continue to fund a wide range of voluntary organisations, both large and small;
  - (ii) Grants will be awarded on the basis of detailed and specific criteria derived from the Council's Corporate Plan, the Sustainable Communities Strategy and the Local Area Agreement;
  - (iii) Longer term funding arrangements will be introduced for selected organisations with whom the Council wishes to establish 'strategic partner' relationships;

- (iv) Initially, there will be no specific geographically based conditions or targets; however, part of the assessment of need will take the geographical distribution of grants across the Borough into account;
  - (v) Performance monitoring agreements will be applied to material grant awards; small grant awards will be much more lightly monitored;
  - (vi) Information required will be based on the current Community Grants scheme;
  - (vii) There will be no specific threshold set beyond which grant awards within a funding stream require Cabinet approval; rather, Cabinet will review proposed grant awards 'en bloc' to facilitate qualitative ranking of applications. Separate small grants streams will be determined by Grants Panel;
2. that the total Community Grant scheme funding for 2010/11, in line with the budget of £307,700, be confirmed;
  3. that indicative grant funding of £224,000 in financial year 2011/12 and £212,000 for financial year 2012/13 be approved subject to the normal budget approval process for those years;
  4. that Community Grant scheme funding be allocated for voluntary organisations identified as Strategic Partners in 2010/11 and indicative amounts, subject to the normal budget approval process for those years, for 2011/12 and 2012/13 in accordance with the organisations and amounts set out below:

	2010/11	2011/12	2012/13
John Storer House Foundation	42,330	39,978	37,627
Charnwood CAB	64,620	61,030	57,440
Fearon Hall	31,560	29,807	28,053
Gorse Covert	21,150	19,975	18,800
Loughborough Womens Aid	12,850	12,136	11,423
HREC	11,805	11,149	10,493
Bangladeshi Com Project	9,910	9,360	8,809
Victim Support	5,006	4,728	4,450
St Peters Community Centre	5,500	5,194	4,889

Voluntary Action Syston	10,000	9,500	9,000
Voluntary Action Shepshed	10,000	9,500	9,000

5. that the basis on which Community Grants should be assessed, as set out at Table 5 and Table 6 of item 9 of the agenda filed with these minutes, be approved;
6. that Delegated Authority be given to the Director of Governance and Procurement to finalise detailed guidance and application procedures in respect of the new Community Grants scheme and to make arrangements for determining Community Development grant applications which could not be considered by Cabinet due to exceptional circumstances;
7. that the recommendation of the Ad-hoc Scrutiny Group (Service Reviews), that consideration be given to funding Community Centres in Loughborough through the Loughborough Special Rate, be considered during the 2011/2012 budget setting process; and
8. that the Director of Governance and Procurement provide a written response to Councillors Bokor and Friar detailing which Parish Councils had received festive lighting grants.

#### Reasons

1. To confirm the underlying principles of the new Community Grants scheme.
2. To specify the Council's total level of financial commitment to the new Community Grants scheme for 2010/11 and to ensure that the Community Grants scheme would be appropriately funded throughout this period.
3. To enable indicative funding allocations for identified Strategic Partners for the financial years 2011/12 and 2012/13 to be set out.
4. To set out funding allocations for identified Strategic Partners for 2010/11 and indicative funding allocations for 2011/12 and 2012/13.
5. To confirm the basis on which Community Grants will be assessed.
6. To facilitate the initiation and operation of the new Community Grants scheme.
7. To allow the matter to be considered during the next annual budget setting process.
8. To provide Members with information unavailable at the meeting.

173. ANNUAL PROCUREMENT PLAN 2010/11

A report of the Director of Governance and Procurement, setting out the Annual Procurement Plan for Charnwood Borough Council for 2010/11, was submitted (item 14 on the agenda filed with these minutes).

**RESOLVED**

1. that the contracts, over £25,000 and up to £75,000, listed in Appendix A of item 14 of the agenda filed with these minutes, be let in accordance with Contract Procedure Rules; and
2. that the contracts, over £75,001 and up to £500,000, listed in Appendix B of item 14 of the agenda filed with these minutes, be let in accordance with Contract Procedure Rules.

Reasons

1 & 2. To allow contracts of the Council to be let.

174. WRITE OFF REPORT FOR BUSINESS RATE PROPERTIES

A report of the Acting Director of Programmes and Resources seeking approval to write off irrecoverable debts in line with Financial Procedure Rules was submitted (item 16 on the agenda filed with these minutes).

**RESOLVED** that the debt of £10,255.42 owed by JS Childrenswear Ltd be written off.

Reason

The normal enforcement/recovery and tracing of the debt had been exhausted and Write Off was the only alternative. The Council's financial procedures require any debt over £10,000 to be approved by Cabinet.

175. SCRUTINY REVIEW

A report of the Acting Director of Programmes and Resources, detailing initial comments and issues to be fed into the Council's Scrutiny Review, was submitted (item 17 on the agenda filed with these minutes).

The Acting Director of Programmes and Resources reminded Members that all Councillors had been invited to consider the Council's Scrutiny function at an upcoming 'Away Day'

**RESOLVED**

1. that the views of the Scrutiny Commission members be noted;

2. that no views be expressed, reserving consideration to the scheduled Members' 'Away Day' to discuss the review of the Council's scrutiny function.

Reasons

- 1 & 2. To enable Members' views on the Council's Scrutiny function to be considered at the scheduled 'Away Day'.

176. HOTON, REARSBY AND SEAGRAVE CONSERVATION AREA CHARACTER APPRAISALS

A report of the Director of Development, requesting formal adoption of the Conservation Area Character Appraisals and Management Plans for Hoton, Rearsby and Seagrave, was submitted (item 18 on the agenda filed with these minutes).

**RESOLVED**

1. that affected Parish Councils be consulted on the Conservation Area Character Appraisals and Management Plans prior to them being formally adopted;
2. that the Character Appraisals and Management Plans for Hoton, Rearsby and Seagrave Conservation Areas be adopted subject to consultation with affected Parish Councils; and
3. that Delegated Authority be given to the Director of Development, in consultation with the Lead Member for Planning, to make minor amendments to Hoton, Rearsby and Seagrave Conservation Area Appraisals prior to publication.

Reasons

1. To afford affected Parish Councils the opportunity to make representations on Appraisals and Plans in their area.
2. To provide adopted guidance that identifies the special character and creates a sound basis for the management of Hoton, Rearsby and Seagrave Conservation Areas.
3. To allow the Director of Development to make minor amendments to documents before being finalised for publication.

177. FORMER BAXTER GATE HOSPITAL SITE

A joint report of the Director of Loughborough Regeneration and the Director of Development, providing an update on progress made since it was last considered,

and seeking Cabinet guidance on future action, was submitted (item 19 on the agenda filed with these minutes).

### **RESOLVED**

1. that the current position on the matter be noted and support be given to continuing efforts to bring the landowners together to secure a joint approach to the development on the former hospital and Primary Care Trust site;
2. that the situation with regard to the condition of the former hospital buildings and the powers available to the Council to require action from the owners be noted and that an urgent meeting be requested with the owners to establish the extent of any further work necessary to make the buildings safe and secure; and
3. that approaches be made to the owners of other properties on Baxter Gate where their condition or appearance was giving cause for concern.

### Reasons

1. To enable Cabinet to consider the appropriate course of action to secure the development of this important site.
2. To ensure that every effort was made to ensure the safety and security of the buildings.
3. To ensure that a comprehensive approach would be taken.

### 178. CHARNWOOD'S CHILDREN AND VULNERABLE ADULTS SAFEGUARDING POLICY

A report of the Director of Leisure and Environment, seeking support for the updated Charnwood's Children and Vulnerable Adult's Safeguarding Policy, was submitted (item 20 on the agenda filed with these minutes).

Two additional pages to Appendix A, which had not been available at the time of agenda publication, were submitted (filed with the report).

### **RESOLVED**

1. that the revised Children and Vulnerable Adult's Safeguarding Policy (Appendix A of item 20 on the agenda filed with these minutes), be adopted for all children's services including safeguarding within Charnwood Borough Council; and

2. that Delegated Authority be given to the Director of Leisure and Environment to make future changes to the Safeguarding Policy and that the Constitution be amended accordingly.

#### Reasons

1. To support the commitment to and delivery of the Policy and to ensure that it reflects current changes in legislation.
2. To ensure that mechanisms were in place to renew and update the Policy to take into account future developments, lessons learned and legislation.

### 179. MUSEUM SERVICE REVIEW

A report of the Director of Leisure and Environment, setting out the scope, objectives and proposed outcome of the Museums Service Review and the target level of savings attributed in the service review, was submitted (item 21 on the agenda filed with these minutes).

The report of the Ad-hoc Scrutiny Group (Service Reviews) was also considered (filed with the main report).

#### **RESOLVED**

1. that the proposals arising from the Museums Service Review be implemented, specifically:
  - (i) Using Charnwood Museum staff rather than casuals to staff the Carillon;
  - (ii) Closing Charnwood Museum on all Mondays throughout the year; and
  - (ii) Reducing the number of recitals at the Carillon by 26 per annum;
2. that Delegated Authority be given to the Director of Leisure and Environment to carry out the staffing and operational changes required in order to implement the proposals; and
3. that opening hours be revised to allow for the Museum to open on Bank Holidays when major events were to be staged in the park or the Town Centre.

#### Reasons

- 1 & 2. To enable the proposals arising from the service review to be implemented efficiently.
3. There would be a significant number of people in town on such days who potentially would visit the museum as an additional attraction.

180. ENGINEERING SERVICE REVIEW

A report of the Director of Leisure and Environment, setting out the scope, objectives and proposed outcome of the Engineering Service Review and the target level of savings attributed in the service review, was submitted (item 22 on the agenda filed with these minutes).

The report of the Ad-hoc Scrutiny Group (Service Reviews) was also considered (filed with the main report).

**RESOLVED**

1. that the proposals arising from the Engineering Service Review be implemented, specifically:
  - (i) A revised management and staffing structure as set out in the Appendix of this report;
  - (ii) A revised and streamlined operating methodology;
  - ;
  - (iii) A revised and streamlined service delivery structure
  - (iv) A reduced standby arrangement that will cater for the high risk winter months; and
  - (v) Actions to ensure the retention of expertise and capacity for responding to future flood risk management needs;
2. that delegated authority be given to the Director of Leisure and Environment to make staffing and operational changes to implement these proposals; and
3. that the balance of savings of £45,000, as set out in the Financial Implications, be approved.

Reasons

- 1.&2. To enable the proposals arising from the service review to be implemented efficiently.
3. To meet the financial targets required by the Service Review.

181. FUTURE PROVISION OF INFORMATION AND COMMUNICATION TECHNOLOGY SERVICES

A report of the Acting Director of Programmes and Resources was submitted which set out options for the future provision of the Council's Information and



Communications Technology services (item 15 on the agenda filed with these minutes).

Also submitted was a supplementary report of the Acting Director of Programmes and Resources detailing comments received from members of the service area as part of the consultation period (filed with these minutes).

An Exempt Annex to the report of the Acting Director of Programmes and Resources was also submitted (filed with the exempt minutes), providing the maximum cost of redundancies should Option D of the main report be approved by Cabinet. To ensure confidentiality with regard to individual identifiable employees of the Council, no reference was made to the Exempt Annex other than to acknowledge that Members had considered it.

## **RESOLVED**

1. that approval be given to the internal reorganisation of the Council's Information and Communications Services, Option D, as set out at Appendix A of item 15 of the agenda filed with these minutes;
2. that Delegated Authority be given to the Interim Chief Executive to enable the implementation of the reorganisation of the Council's Information and Communication Services; and
3. that officers be authorised to continue investigation of alternative methods of provision of Information and Communications Technology services.

### Reasons

- 1.&2. To allow the efficient implementation of restructure of the Council's Information and Communication Services.
3. To ensure that the Council would be able to take advantage of opportunities for the future provision of ICT services that may become available to the Council in the medium term.

## 182. EXEMPT INFORMATION

**RESOLVED** that members of the public be excluded from the meeting during the consideration of the following items on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

## 183. PROCTORS PLEASURE PARK

An exempt report of the Director of Governance and Procurement, concerning Proctors Pleasure Park, was submitted (item 24 on the agenda filed with the exempt minutes).

**RESOLVED** that the recommendations set out in the exempt report of the Director of Governance and Procurement be approved.

Reason

To enable the Council to undertake its duties in respect of Proctors Pleasure Park.

184. URGENT DECISION – LOUGHBOROUGH EASTERN GATEWAY

An exempt report of the Director of Governance and Procurement, reporting to Cabinet an urgent decision taken on 26th February 2010 in respect of Loughborough Eastern Gateway, was submitted (item 25 on the agenda filed with the exempt minutes).

**RESOLVED** that the urgent decision taken by the Director of Governance and Procurement, relating to Loughborough Eastern Gateway, be noted.

Reason

To ensure the progression of the scheme.

Notes

1. The decisions in these minutes, which are not in the form of recommendations to Council, will come into effect at 5.00pm on Friday 26th March 2010 unless called in under Overview and Scrutiny Procedure Rule 13.
2. Subject to note 1 above, no reference may be made to these minutes at Council on 26th April 2010, which are not in the form of recommendations to Council, unless notice to that effect is given to the Head of Democratic Services by five members of the Council no later than 5.00pm on Friday 26th March 2010.
3. These minutes are subject to confirmation as a correct record at the next meeting of Cabinet on 15th April 2010.