



**COMMUNITY DEVELOPMENT SCRUTINY COMMITTEE
MONDAY, 29TH MARCH 2004 AT 6.00PM
IN COMMITTEE ROOM 3, SOUTHFIELDS, LOUGHBOROUGH**

To: Councillors Bava, Bentley, Cowles, Duffin, Hubbard, K. Jones, Lewis, Shepherd (Chair), Sutherland, Tormey (Vice-chair) and Williams

Reserves: Councillors Bryant, Gay, Harris, Slater and Taylor
(for attention)

All other members of the Council
(for information)

AGENDA

1. APOLOGIES
2. MINUTES
3. DISCLOSURES OF PERSONAL INTERESTS
4. DECLARATIONS – THE PARTY WHIP

PART 2 (DELEGATED)

5. TOWN CENTRE MANAGEMENT

In accordance with the Committee's work programme, a report of the Head of Policy and Economic Regeneration outlining Town Centre management issues, including markets and Loughborough November Fair is attached at page 4.

The Chair of the Market Traders association and Town Centre Manager have been invited to attend the meeting to assist with the consideration of the item.

6. REVENUE MONITORING 2003/04

A report of the Head of Financial Services outlining the Revenue Out-turn 2003/04 for services within the Committee's remit is attached at page 8.

7. CABINET – CURRENT/RECENT ISSUES CONSIDERED AND RESPONSES TO REPORTS/COMMENTS OF THE COMMITTEE

This item is included on the agenda to enable the Committee to be aware of the issues currently or recently before the Cabinet. This might influence issues to be included in the work programme for review. Since the last meeting of the Committee, the Cabinet has considered the following items within this Committee's overview and scrutiny remit:

12th February 2004

- Budget 2004/05 (minute 238)
- Council Tax Levy 2004/05 (minute 240)
- Early Years Physical Activity Officer - Appointment (minute 242)
- Leisure Centres, Recreation and Amenities, Leisure Pass and Cemetery Services – Fees and Charges (minute 245)
- * Great Central Railway plc (minute 248A)

26th February 2004

- Leading in Leicestershire (minute 258)
- Communications Strategy (minute 259)
- Appointments (minute 260)

17th March 2004

Comprehensive Performance Assessment – Self Assessment (item 6)

*** The public were excluded from the meeting when the Cabinet considered the above item on the ground that it involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972. The Committee will also need to resolve to exclude the public if it wishes to discuss the item.**

8. SCRUTINY COMMISSION FEEDBACK

This item is included on the agenda to enable feedback from the meeting of the Scrutiny Commission on 10th February 2004 to be given.

9. FORWARD PLAN OF KEY DECISIONS

The current Forward Plan is due to be published on 17th March 2004. An extract from the Plan listing those matters within the Committee's overview and scrutiny remit is to follow. The Committee may wish to review those issues to decide whether any of them should be included in the Committee's work programme.

10. WORK PROGRAMME

The current position with the Committee's work programme is attached at page 12. The Committee is asked to consider the programme, any amendments and additions it might wish to make and business for future meetings. This will enable planning for the next two or three meetings of the Committee to be undertaken, for relevant background information to be prepared and for the attendance of officers and/or others to be arranged.

At its meeting on 10th February 2004, the Scrutiny Commission agreed that it be suggested to the Environment Scrutiny Committee and this Committee that the Loughborough Town Centre Strategy and the Parks, Open Spaces and Wildlife Strategy could be considered more effectively by the Committees jointly on 26th May 2004, the date of the Environment Scrutiny Committee's programmed meeting.

Scrutiny Check-list

- What is the current approach, policy, practice, etc.?
- What are the strengths?
- What are the weaknesses?
- What improvements could be achieved by changing it?
- What examples of good practice exist elsewhere?
- Should the views of other interested parties be sought?
- What are the financial and other resource implications?
- Overall, would there be an advantage in changing the approach?
- How would such a change sit with other policies, practices, etc.?
- What proposals should be made to the Cabinet, if any?

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**COMMUNITY DEVELOPMENT SCRUTINY COMMITTEE
WORK PROGRAMME**

FOLLOWING MEETING HELD ON 2ND FEBRUARY 2004

Issue	Progress	Meeting Date
Town Centre management, including Markets and Loughborough November Fair	A report of the Head of Policy and Economic Regeneration to be submitted. Chair of Market Traders association and Town Centre Manager invited to attend.	29th March 2004
Loughborough Town Centre Strategy	Report requested on issues related to the item identified from the Forward Plan of Key Decisions.	29th March 2004
Play Facility/Open Space Provision	An update report on the findings of the Working Party set up to investigate 29 play areas in Loughborough submitted on 2 nd February 2004. 11 of the 18 areas had been considered. Cabinet Lead Member for Leisure Services attended meeting. Investigations to continue on further 18 areas and a report to be submitted to the Committee on those findings. The draft Open Space Strategy to be submitted to the Committee when available.	7th June 2004
Soar Valley Leisure Centre	Report to be submitted to the Cabinet on 15th April 2004 outlining contract specifications and the Sports Development Programme. Committee to be updated on the progress of the development.	7th June 2004
“Leisure and Cultural	Report requested on a six	20th September 2004

Issue	Progress	Meeting Date
Opportunities for All” – Best Value Improvement Plan	monthly basis to monitor progress of the Plan. Last considered 2nd February 2004.	
Performance Indicator Information	To be reported on a half yearly basis. Last considered on 2nd February 2004.	To be programmed
Allsopps Lane Amenity Area	Committee updated on the progress of the investigative study on 2 nd February 2004. Committee to continue to be updated.	To be programmed