



**PERFORMANCE AND MANAGEMENT SCRUTINY COMMITTEE  
TUESDAY, 22ND MARCH 2005 AT 6.00PM  
IN COMMITTEE ROOM 3, SOUTHFIELDS, LOUGHBOROUGH**

To: Councillors Akroyd, Bentley, Brown, Bryant (Chair), Campbell, Duffin, Green  
Hampson, Hubbard, Muldoon, Noon (Vice-chair), Tormey and Williams

Reserves: Councillors Bush, Cowles, Fryer, Harris, Rodgers and Sutherland  
(for attention)

All other members of the Council  
(for information)

**AGENDA**

1. APOLOGIES

2. MINUTES

The Committee is asked to confirm as a correct record the minutes of the meeting held on 8th February 2005, which are enclosed with the agenda for members and reserve members of the Committee.

3. DISCLOSURES OF PERSONAL INTERESTS

4. DECLARATIONS – THE PARTY WHIP

**PART 2 (DELEGATED)**

5. BUDGET MONITORING – GENERAL FUND  
AND HOUSING REVENUE ACCOUNT

In accordance with the Committee's work programme, reports of the Head of Financial Services on this matter are attached at pages 4 and 8.

6. IT STRATEGY/ICT BEST VALUE IMPROVEMENT ACTION PLAN UPDATE

In accordance with the Committee's work programme, a report of the Head of Information and Communication Services on these matters is attached at page 13.

7. HARASSMENT AND BULLYING – DISCIPLINARY PROCEDURE/ACTIONS

In accordance with the Committee's work programme, a report of the Assistant Chief Executive (Change Management) on this matter is attached at page 33.

8. HOUSING STRATEGY

In accordance with the Committee's work programme, a report of the Head of Housing Services on this matter is attached at page 35. Given the Committee's remit, the report focuses on the Council's management plan for preparing the Strategy and performance against that plan.

9. HOUSING SERVICES IMPROVEMENTS

The Committee's work programme indicates that the Committee will consider the above matter at this meeting. Given the Committee's remit, consideration of the matter will focus on performance in terms of implementing the Service Improvement Plan. Following a suggestion by the Deputy Chief Executive, the Chair has agreed to defer that consideration to a future meeting, such that it takes place as part of the next review cycle for the Improvement Plan. An indication of a suitable meeting date in that respect will be given at the meeting.

10. PERFORMANCE INDICATORS

A report of the Assistant Chief Executive (Risk Management) setting out Performance Indicator National and Near Neighbour Comparisons for 2003/04 is attached at page 38.

11. LEGAL SERVICES BEST VALUE REVIEW PANEL

At its meeting on 3rd March 2005, the Cabinet agreed to undertake an internal Best Value review of Legal Services, with a panel comprising two members of the Cabinet and two members of this Committee being set up to oversee that review. The Committee is, therefore, asked to nominate two of its members as members of the panel.

12. WORK PROGRAMME

The Committee's work programme is attached at page 52. The Committee is asked to consider the programme and any amendments and additions it might wish to propose to the Scrutiny Commission for future meetings. This will enable planning for the next two

or three meetings of the Committee to be undertaken, for relevant background information to be prepared and for the attendance of officers and/or others to be arranged.

In particular, the Committee is asked to consider whether it wishes to receive a report on an annual basis on the matter of Treasury Management. The former Resources Scrutiny Committee received such a report in March each year. In deciding whether it wishes to do so, the Committee should be aware that the Audit and Risk Management Scrutiny Committee has programmed consideration of the matter for its meeting on 24th May 2005.

For the Committee's assistance in programming matters, meetings of the Committee in 2005/06 are scheduled for:

31st May 2005  
17th July 2005  
13th September 2005  
25th October 2005  
6th December 2005  
24th January 2006  
14th March 2006

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