

## **PERSONNEL COMMITTEE – 12TH JUNE 2018**

### **Report of the Head of Strategic Support**

#### **Part A**

#### **ITEM 6      APPOINTMENTS TO PANELS 2018-19**

##### **Purpose of Report**

To consider appointments to Panels for 2018-19.

##### **Recommendation**

That Panels comprising 5 councillors be appointed for the Council year 2018-19 in respect of the following:

- (i) to undertake the Chief Executive's Performance and Development Review;
- (ii) to make appointments to Chief Officer and Statutory Officer posts, excluding the Head of Paid Service, if any;
- (iii) to make recommendations to Council on the appointment of the Head of Paid Service, if necessary;
- (iv) to determine appeals by a Chief Officer or Deputy Chief Officer against dismissal, if any.

##### **Reason**

Section 5.5 (e) of the Council's Constitution (Roles of decision taking Committees) states that the Personnel Committee will appoint Panels comprising 5 councillors (with a quorum of 3) for these functions. Appointing Panels to undertake these functions at the beginning of the Council year will prevent the need for a meeting of the Committee for the sole purpose of appointing a Panel and enable the functions to be dealt with in a timely manner.

##### **Policy Justification and Previous Decisions**

The responsibilities of the Personnel Committee include the appointment of Panels for the purposes set out.

##### **Implementation Timetable including Future Decisions**

Once decided by the Committee, the appointments will come into immediate effect for 2018 - 19.

##### **Report Implications**

The following implications have been identified for this report:

##### ***Financial Implications***

None identified.

### *Risk Management*

There are no specific risks associated with this decision.

Background Papers:           None

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## **Part B**

### **Background**

1. A 5 member Panel which reflects the political balance of the Council, will comprise 4 Conservative councillors and 1 Labour councillor.
2. In 2014/15, the Committee decided to appoint a single Panel for all of the functions set out in the recommendation. Alternatively, the Committee might wish to appoint Panels for some or all of the functions stated, only as they are needed in 2018 -19.
3. In 2017-18 the Committee resolved to appoint Barkley, Poland, Maynard Smith, Slater and Snartt for a Panel in respect of the four functions stated in the recommendation.
4. There is no requirement that Panel membership be drawn solely from that of the Personnel Committee but it is usual for this to be the case.
5. The Council's Constitution states that councillors should not participate in Personnel Committee and Panel meetings unless they have attended appropriate training on relevant personnel matters prescribed by the Head of Strategic Support.