

SCRUTINY COMMISSION – 22ND JUNE 2010

Report of the Deputy Director of Programmes and Resources

ITEM 6 SCRUTINY PROGRAMME

Purpose of Report

To consider the Forward Plan of Key Decisions, matters referred from Scrutiny Committees or from Cabinet and Council, in order to schedule the Scrutiny Programme.

Scrutiny Programme Co-ordination (Forward Plan and Forward Programme of Key Decisions and Commission's Scrutiny Programme)

The purpose of this item is to enable the Commission to be aware of the Key Decisions to be taken by the Cabinet over the coming months in advance and to programme them onto scrutiny agendas where necessary. An updated Forward Plan and Forward Programme of Key Decisions was published on 17th June 2010 and is attached as Appendix 1.

The Commission's scrutiny programme following the meeting held on 8th June 2010 is attached at Appendix 2.

Officer to contact: Laura Strong, Committee Services
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FORWARD PLAN

**1st July 2010 to
31st October 2010**

**Published
17th June 2010**

What is the Forward Plan?

Each month, the Council publishes a Forward Plan of decisions to be taken in the following four months.

The Forward Plan sets out matters which it is believed will be the subject of a key decision and those other matters which are of particular public interest.

What is a Key Decision?

A key decision is one which:

- commits the Council to expenditure, savings or increases or reductions in income of £100,000 or more;
- makes proposals to the Council in relation to the budget or the policy framework under Budget and Policy Framework Rule 2(a); or
- will result in the closure of any facility from which Borough Council services are provided or a reduction by more than 10% in the level of a discrete service provided.

In other cases the impact of the decision will be considered in terms of the strategic nature of the decision, the effect on the amenity of the community or quality of service provided by the Council to a significant number of people living or working in the locality affected, the size of the area affected and the likely public interest in the decision.

Consultation

Members of the Public are invited to make representations about any item included in the Forward Plan in writing (including via e-mail) and are welcome to attend meetings of the Cabinet and Council when these decisions are due to be taken in public session.

Other information

This Forward Plan supersedes all previous Forward Plans.

Anyone wishing to make representations on any issues referred to in the Plan should contact the officer detailed in the right hand column.

Any representations should be submitted by midday on the working day preceding the date on which the decision is due to be taken.

If you have any general queries about this plan, please contact:

Darren Tilley

Democratic Services, Charnwood Borough Council,

Southfield Road, Loughborough, Leicestershire, LE11 2TX

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e-mail – darren.tilley@charnwood.gov.uk

FORWARD PLAN OF KEY DECISIONS

Decision Item	What is the nature of decision to be taken?	Who will take the decision?	When is the earliest a decision will be taken?	Documents to be considered?	Will the report be considered in public?	Will the report be considered by Scrutiny?	Who will be consulted and how?	Who can give me more information?
Leisure Centre Contract Extension	To extend the existing contract with the leisure provider to September 2011. This will allow time for partnership work on a competitive dialogue process and to synergise contract timetables with partner authorities' timeframes.	Cabinet	08 th July 2010	Report	No	No	Already consulted with the leisure provider and with staff involved	Chris Traill Director of Leisure and Environment Tel: 01509 634774 chris.traill@charnwood.gov.uk
Legal Services – Shared Services	To explore the possibility of sharing legal services with neighbouring authorities	Cabinet	08 th July 2010	Report	Yes	No	Consultation as prescribed by the Council's Personnel policies	Simon Jackson Director of Governance and Procurement Tel: 01509 634583 simon.jackson@charnwood.gov.uk
Charnwood Grants-Community Development Grant Applications	To determine applications for Community Development Grants	Cabinet	08 th July 2010	Report	Yes	No	The applications will be assessed either by Council Officers or with the assistance of VAL	Simon Jackson Director of Governance and Procurement Tel: 01509 634583 simon.jackson@charnwood.gov.uk

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Charnwood Grants – Community Facilities Grants Applications	To determine applications for Community Facilities Grants and to agree changes to the scheme	Cabinet	08 th July 2010	Report	Yes	No	Consultation through the relevant Area Forum forms part of the decision making process	Simon Jackson Director of Governance and Procurement Tel: 01509 634583 simon.jackson@charnwood.gov.uk
Capital Plan Amendment Report	To consider amendments to the 2008-09 to 2010-11 Capital Plan	Cabinet Council	08 th July 2010 13 th September 2010	Report	Yes	No	None required	Geoff Parker Chief Executive Tel: 01509 634601 geoff.parker@charnwood.gov.uk
Sheltered Scheme (s) Appraisal (s)	To consider options for the scheme(s) in year one of the prioritised list	Cabinet	05 th August 2010	Report	Yes	No	With residents, stakeholders and appropriate external agencies.	Eileen Mallon Director of Housing and Health Tel: 01509 634662 eileen.mallon@charnwood.gov.uk
Charnwood Grants-Community Development Grant Applications	To determine applications for Community Development Grants	Cabinet	30 th September 2010	Report	Yes	No	The applications will be assessed either by Council Officers or with the assistance of VAL	Simon Jackson Director of Governance and Procurement Tel: 01509 634583 simon.jackson@charnwood.gov.uk

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Capital Plan Amendment Report	To consider and approve changes to the 2009-10 to 2011-12 Capital Plan	Cabinet Council	30 th September 2010 08 th November 2010	Report	Yes	No	None Required	Geoff Parker Chief Executive Tel: 01509 634601 geoff.parker@charnwood.gov.uk

FORWARD PROGRAMME OF KEY DECISIONS

Key decisions, in the eight months following the four-month Forward Plan, are likely to relate to:

- Charnwood Local Development Framework Core Strategy Preferred Options – approval
- Engagement Strategy

SCRUTINY COMMISSION SCRUTINY PROGRAMME

Appendix 2

(following meeting on 8th June 2010)

Every Meeting (not additional meetings for a specific purpose)

Issue	Notes
Scrutiny Feedback	Scrutiny Committee Programmes and any matters arising from Scrutiny Committees to enable Commission to co-ordinate the activities of the committees.
Cabinet Feedback	To inform Commission of any responses of Cabinet to comments/issues submitted to it by the Commission.
Scrutiny Programme	Scrutiny Commission Programme to be considered, together with Forward Plan of Key Decisions and Future Programme (to enable Commission to be aware of key decisions to be taken by Cabinet over coming months and to programme them onto scrutiny agendas where necessary).

Scrutiny ProgrammeNote: Appropriate Cabinet Lead Member should be invited as matter of course.

Issue	Notes	Meeting
Comprehensive Area Assessment – Improvement Plan	Once available and before endorsement of final plan by Cabinet. Summary report of content of Plan. <i>Leader of Council and Chief Executive to be invited to attend.</i>	To be programmed.
2011/12 General Fund and HRA Revenue Budgets	Consideration of Cabinet report prior to Cabinet decision to enable comments to be submitted. <i>Lead Member for Finance and Section 151 Officer to be invited to attend.</i>	15th February 2011
Annual Scrutiny Report	2010/11 report to be considered.	12th April 2011

For the Commission's assistance, future meetings are currently programmed for:

2010/11

26th August, 26th October and 13th December 2010

15th February and 12th April 2011